



## POLICY RESOURCES AND FINANCE REPORT

Meeting Date: 28 March 2023

### Agenda Item: 7

<b>Subject:</b>	Budget Monitoring Report
<b>Prepared by:</b>	Nicola Gray, Town Clerk & RFO
<b>Purpose of Report:</b>	To Receive and Note the Budget Monitoring Report.
<b>Background:</b>	<p>Budget monitoring should be carried out quarterly, and although this has not been achieved in the 2022/23 financial year, budget monitoring has been carried out at meetings on 10/05/22, 24/05/22, 14/06/22 and 22/11/22, as well as a report as part of the budget setting.</p> <p>The new system will see quarterly budget reports following the end of each quarter.</p>
<b>Key Points:</b>	<p>The attached budget monitoring report shows the position of each nominal code or cost centre in respect of budget spend including the percentage of under or overspend for the year to 28 February 2023.</p> <p>The following items are drawn to members attention for clarification:</p> <ul style="list-style-type: none"><li>• 101 – Unfortunately the current system does not show the money in and out on the same line, so this will look like money is sat there when it isn't.</li><li>• 300/2/2 – This was a correction from the previous year whereby an invoice was cancelled, but the current system does not allow accrual accounting for this scenario.</li><li>• 300/3 – Recharge monies for electricity used by Safe Partnership.</li><li>• 320/1 – Card payments are reducing with the App payments increasing.</li><li>• 330 – all parking permits were invoiced and paid in the previous accounting year, but the current accounting system does not allow the accrual to show in the current year as paid. This will not happen in the new system.</li><li>• 340/1 – The junior teams have not returned and so income is reduced.</li><li>• 381 – The same issues as with 101. This was the PWLB loan monies coming in but will be shown as expenditure in the reserves.</li><li>• 2200/2 – Staff Uniform – given the need to purchase uniform/PPE <b>the Committee is requested to resolve to earmark £350 of this unspent money</b> to cover the ID badges.</li><li>• 2260 – The honorariums have a rolling year on year feature which is currently £175 adrift. This will be corrected by accrual in the new system.</li><li>• 2311 – The overspend is as a result of the last staff review being invoiced in May rather than in the previous financial year which the Finance Officer had not been made aware had taken place and was therefore not dealt with by accrual.</li><li>• 2400/1 – The increase in Insurance Premium was not known about when the budget was set.</li><li>• 2400/3 – The overspend relates to the UK Bride subscription, dealt with at the last Council meeting.</li><li>• 2400/7 – Additional support hours are paid for in blocks of 8 hours in advance and there has been a lot of IT support used in the last 6 months dealing with staffing issues.</li></ul>



	<ul style="list-style-type: none"> <li>• 2460 – <b>the Committee is requested to resolve to earmark £2,000 of this unspent money</b> not necessarily to replace the 2<sup>nd</sup> vehicle but to build up a pot of money to replace the newer vehicle in years to come.</li> <li>• 3650/4 – This is the expenditure offset from the PWLB loan income.</li> <li>• 5000/1 – Overspend relates to the number of re-advertisements that have had to be done for the Clerk, Deputy Clerk, Admin Officer, and Groundsman.</li> <li>• 8001 – The Earmarked Reserves are not transparent in the current system and so show a deficit on each expenditure line. This will be corrected in the new system with Earmarked Reserves being transparent and traceable.</li> </ul> <p>The current budget is on track to come in at around £40,000 under budget at year end. This is down to change of staffing, reduction in expenditure for fuel, stationery, consumables, mileage and generally closer management of expenditure. This figure is only an estimate to provide members with some assurance that the budget will not be overspent and the correct figure will be identified in the year end accounts.</p>
<b>Implications</b>	<p>It is required as part of the Town Councils internal controls to monitor the budget at least on a quarterly basis. Failure to do so would result in not being able to satisfy the external audit checks in respect of internal controls.</p> <p>Close budget monitoring should be carried out to ensure the Council finances are on track and every item is accounted for. Members should be checking for any anomalies and unusual variances which have not been explained.</p>
<b>Recommendation</b>	To NOTE the Budget Monitoring Report.

# Financial Budget Comparison

Comparison between 01/04/22 and 28/02/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/22

		2022/2023	Reserve Movements	Actual Net	Balance
<b>INCOME</b>					
<b>Council</b>					
100	Precept	£482,355.00	£0.00	£482,355.00	£0.00
101	Mayor's Charity	£0.00	£0.00	£600.00	£600.00
<b>Total Council</b>		<u>£482,355.00</u>	<u>£0.00</u>	<u>£482,955.00</u>	<u>£600.00</u>
<b>Policy Resources &amp; Finance</b>					
200	Rent Received				
200/1	Rents Received	£38,000.00	£0.00	£40,544.00	£2,544.00
200	Total	<u>£38,000.00</u>	<u>£0.00</u>	<u>£40,544.00</u>	<u>£2,544.00</u>
210	Bank Interest	£0.00	£0.00	£764.63	£764.63
220	Neighbourhood Plan	£0.00	£0.00	£0.00	£0.00
230	Misc Income	£0.00	£0.00	£347.00	£347.00
250	CIL	£0.00	£0.00	£0.00	£0.00
290	Suspense	£0.00	£0.00	£0.00	£0.00
<b>Total Policy Resources &amp; Finance</b>		<u>£38,000.00</u>	<u>£0.00</u>	<u>£41,655.63</u>	<u>£3,655.63</u>
<b>Amenities</b>					
300	Corn Exchange Hire Income				
300/1	Corn Exchange	£3,000.00	£0.00	£3,963.54	£963.54
300/2	Council Chamber				
300/2/1	Weddings	£1,000.00	£0.00	£541.66	-£458.34
300/2/2	Council Chamber Meetings	£0.00	£0.00	-£42.19	-£42.19
300/2/3		£0.00	£0.00	£0.00	£0.00
300/2	Total	<u>£1,000.00</u>	<u>£0.00</u>	<u>£499.47</u>	<u>-£500.53</u>

# Financial Budget Comparison

Comparison between 01/04/22 and 28/02/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/22

		<b>2022/2023</b>	<b>Reserve Movements</b>	<b>Actual Net</b>	<b>Balance</b>
300/3	Town Hall Electricity Recharged	£0.00	£0.00	£656.71	£656.71
300	Total	£4,000.00	£0.00	£5,119.72	£1,119.72
310	Donations	£0.00	£0.00	£0.00	£0.00
320	Parking Income				
320/1	Credit card	£13,000.00	£0.00	£12,101.24	-£898.76
320/2	Cash	£30,000.00	£0.00	£37,504.72	£7,504.72
320/3	Telephone payments	£7,000.00	£0.00	£16,457.07	£9,457.07
320	Total	£50,000.00	£0.00	£66,063.03	£16,063.03
330	Car Park Permits				
330/1	Reserved Bay	£3,000.00	£0.00	£0.00	-£3,000.00
330/2	Unreserved Bay	£2,500.00	£0.00	£18.74	-£2,481.26
330/3	Commercial Bay	£500.00	£0.00	£0.00	-£500.00
330/4	Temporary Permits	£0.00	£0.00	£37.50	£37.50
330/5	Permit amendments/reissued	£0.00	£0.00	£24.99	£24.99
330	Total	£6,000.00	£0.00	£81.23	-£5,918.77
340	Recreation Ground Income				
340/1	Football Income	£1,500.00	£0.00	£875.06	-£624.94
340/2	Other	£0.00	£0.00	£0.00	£0.00
340	Total	£1,500.00	£0.00	£875.06	-£624.94
350	Croquet Income	£1,500.00	£0.00	£1,113.35	-£386.65
360	Cricket Income	£500.00	£0.00	£616.69	£116.69
370	Customer Service & Visitor Information Office				
370/1	Grants & Donations Received	£0.00	£0.00	£0.00	£0.00

# Financial Budget Comparison

Comparison between 01/04/22 and 28/02/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/22

		<b>2022/2023</b>	<b>Reserve Movements</b>	<b>Actual Net</b>	<b>Balance</b>
370	Total	£0.00	£0.00	£0.00	£0.00
380	Floral Displays				
380/1	Sale of baskets	£2,500.00	£0.00	£2,210.00	-£290.00
380/2	Donations towards displays	£0.00	£0.00	£520.00	£520.00
380	Total	£2,500.00	£0.00	£2,730.00	£230.00
381	EMR Play Area	£0.00	£0.00	£251,204.80	£251,204.80
<b>Total Amenities</b>		<b>£66,000.00</b>	<b>£0.00</b>	<b>£327,803.88</b>	<b>£261,803.88</b>
<b>Planning &amp; Transport</b>					
400	General	£0.00	£0.00	£0.00	£0.00
<b>Total Planning &amp; Transport</b>		<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>
<b>Personnel</b>					
500	General	£0.00	£0.00	£0.00	£0.00
<b>Total Personnel</b>		<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>
<b>Museum</b>					
600	Donations	£1,000.00	£0.00	£2,103.29	£1,103.29
610	Events	£0.00	£0.00	£431.96	£431.96
620	Sales Income	£1,000.00	£0.00	£1,292.93	£292.93
630	Sundry income	£0.00	£0.00	£320.00	£320.00
640	Activities Donations	£0.00	£0.00	£25.00	£25.00
<b>Total Museum</b>		<b>£2,000.00</b>	<b>£0.00</b>	<b>£4,173.18</b>	<b>£2,173.18</b>
<b>Floral Displays</b>					
700	Floral Displays	£0.00	£0.00	£0.00	£0.00
<b>Total Floral Displays</b>		<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>
<b>Reserves</b>					

# Financial Budget Comparison

Comparison between 01/04/22 and 28/02/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/22

	<b>2022/2023</b>	<b>Reserve Movements</b>	<b>Actual Net</b>	<b>Balance</b>
800 Cil	£0.00	£0.00	£8,805.89	£8,805.89
<b>Total Reserves</b>	<u>£0.00</u>	<u>£0.00</u>	<u>£8,805.89</u>	<u>£8,805.89</u>
<b>Total Income</b>	<u>£588,355.00</u>	<u>£0.00</u>	<u>£865,393.58</u>	<u>£277,038.58</u>

# Financial Budget Comparison

Comparison between 01/04/22 and 28/02/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/22

		<b>2022/2023</b>	<b>Reserve Movements</b>	<b>Actual Net</b>	<b>Balance</b>
<b>EXPENDITURE</b>					
<b>Council</b>					
1100	Mayoral Expenses				
1100/1	Mayor	£2,500.00	£0.00	£2,328.31	£171.69
1100/2	Deputy Mayor	£225.00	£0.00	£0.00	£225.00
1100/3	Regalia & Gowns	£1,000.00	£0.00	£220.00	£780.00
1100/4	Mayor's Charity	£0.00	£0.00	£723.11	-£723.11
1100	Total	<u>£3,725.00</u>	<u>£0.00</u>	<u>£3,271.42</u>	<u>£453.58</u>
1200	Election Expenses	£1,500.00	£0.00	£0.00	£1,500.00
1250	Ceremonial Photographs	£0.00	£0.00	£0.00	£0.00
1260	Events				
1260/1	Civic Events	£4,000.00	£0.00	£2,313.41	£1,686.59
1260/2	General Events	£1,000.00	£0.00	£1,353.42	-£353.42
1260	Total	<u>£5,000.00</u>	<u>£0.00</u>	<u>£3,666.83</u>	<u>£1,333.17</u>
<b>Total Council</b>		<u>£10,225.00</u>	<u>£0.00</u>	<u>£6,938.25</u>	<u>£3,286.75</u>
<b>Policy Resources &amp; Finance</b>					
2100	Staff Costs - Salaries				
2100/1	Staff Costs - Salaries	£246,000.00	£0.00	£206,202.67	£39,797.33
2100/2	Employers NI	£28,000.00	£0.00	£22,103.59	£5,896.41
2100/3	Staff Pensions Employee	£0.00	£0.00	£0.00	£0.00
2100/4	Mileage - DO NOT USE				
2100/4/1	Mileage - Councillors	£0.00	£0.00	£0.00	£0.00
2100/4/2	Mileage - Staff	£0.00	£0.00	£0.00	£0.00

# Financial Budget Comparison

Comparison between 01/04/22 and 28/02/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/22

		<b>2022/2023</b>	<b>Reserve Movements</b>	<b>Actual Net</b>	<b>Balance</b>
2100/4	Total	£0.00	£0.00	£0.00	£0.00
2100/5	Employee NI	£0.00	£0.00	£0.00	£0.00
2100/6	Employee PAYE	£0.00	£0.00	£0.00	£0.00
2100/7	Staff Pensions Employer	£55,500.00	£0.00	£45,254.66	£10,245.34
2100/8	Staff costs - Salaries - Overtime	£0.00	£0.00	£165.22	-£165.22
2100	Total	£329,500.00	£0.00	£273,726.14	£55,773.86
2200	Staff Costs General				
2200/1	Meetings & Training	£3,000.00	£0.00	£649.18	£2,350.82
2200/2	Staff Clothing	£700.00	£0.00	£324.05	£375.95
2200/3	Mileage				
2200/3/1	Mileage - Staff	£1,000.00	£0.00	£846.09	£153.91
2200/3/2	Mileage - Councillors	£750.00	£0.00	£19.80	£730.20
2200/3	Total	£1,750.00	£0.00	£865.89	£884.11
2200	Total	£5,450.00	£0.00	£1,839.12	£3,610.88
2250	Neighbourhood Plan	£0.00	£0.00	£0.00	£0.00
2260	Honorariums	£2,000.00	£0.00	£2,175.00	-£175.00
2270	Town Crier Competition	£500.00	£0.00	£371.70	£128.30
2280	Burial Board Contribution	£15,850.00	£0.00	£15,833.70	£16.30
2300	Professional Fees				
2300/1	Audit Fees				
2300/1/1	Audit Fees - Internal	£1,200.00	£0.00	£813.96	£386.04
2300/1/2	Audit Fees - External	£1,300.00	£0.00	£1,300.00	£0.00
2300/1	Total	£2,500.00	£0.00	£2,113.96	£386.04
2300	Total	£2,500.00	£0.00	£2,113.96	£386.04



# Financial Budget Comparison

Comparison between 01/04/22 and 28/02/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/22

		<b>2022/2023</b>	<b>Reserve Movements</b>	<b>Actual Net</b>	<b>Balance</b>
2310	H & S Consultancy Fees	£3,700.00	£0.00	£3,551.02	£148.98
2311	Consultancy Fees	£2,000.00	£0.00	£3,219.40	-£1,219.40
2320	Subscriptions	£3,000.00	£0.00	£1,751.57	£1,248.43
2330	Legal Fees & Costs	£2,500.00	£0.00	£740.00	£1,760.00
2340	Grants & Donations				
2340/1	Donations	£0.00	£0.00	£0.00	£0.00
2340/2	Grants	£6,000.00	£0.00	£4,850.00	£1,150.00
2340/3	PYCF SLA	£4,500.00	£0.00	£4,500.00	£0.00
2340	Total	£10,500.00	£0.00	£9,350.00	£1,150.00
2400	Office Costs				
2400/1	Insurance	£6,700.00	£0.00	£7,826.54	-£1,126.54
2400/2	Bank Charges	£100.00	£0.00	£70.85	£29.15
2400/3	Office Expenditure	£3,000.00	£0.00	£5,272.44	-£2,272.44
2400/4	Telephones	£2,000.00	£0.00	£2,417.91	-£417.91
2400/5	Premises Licences	£2,000.00	£0.00	£1,251.12	£748.88
2400/6	Computer	£1,500.00	£0.00	£782.64	£717.36
2400/7	Software Support	£8,000.00	£0.00	£9,101.60	-£1,101.60
2400/8	Web Production	£300.00	£0.00	£0.00	£300.00
2400/9	Misc Cleaning	£500.00	£0.00	£186.44	£313.56
2400	Total	£24,100.00	£0.00	£26,909.54	-£2,809.54
2450	CCTV Costs	£1,000.00	£0.00	£829.54	£170.46
2460	Vehicle Replacement	£2,000.00	£0.00	£0.00	£2,000.00
2465	Contingency	£2,000.00	£0.00	£400.00	£1,600.00

# Financial Budget Comparison

Comparison between 01/04/22 and 28/02/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/22

		<b>2022/2023</b>	<b>Reserve Movements</b>	<b>Actual Net</b>	<b>Balance</b>
2500	Health & Safety Mitigation	£2,000.00	£0.00	£0.00	£2,000.00
2800	General Reserve	£8,000.00	£0.00	£4,092.00	£3,908.00
2900	COVID19 costs	£0.00	£0.00	£0.00	£0.00
2999	Suspense	£0.00	£0.00	£0.00	£0.00
<b>Total Policy Resources &amp; Finance</b>		<u>£416,600.00</u>	<u>£0.00</u>	<u>£346,902.69</u>	<u>£69,697.31</u>
<b>Amenities</b>					
3100	Town Hall General				
3100/1	Town Hall Electric	£3,000.00	£0.00	£930.56	£2,069.44
3100/2	Town Hall Gas	£4,000.00	£0.00	£2,242.64	£1,757.36
3100/3	Town Hall Water	£1,300.00	£0.00	£598.00	£702.00
3100/4	Town Hall Rates	£10,000.00	£0.00	£9,356.25	£643.75
3100/5	Town Hall Advertising	£500.00	£0.00	£0.00	£500.00
3100/6	Town Hall Equipment New	£1,000.00	£0.00	£2,432.49	-£1,432.49
3100/7	Town Hall Equip & Builings Maint.	£10,000.00	£0.00	£8,188.25	£1,811.75
3100/8	Town Hall replacement windows	£2,000.00	£0.00	£0.00	£2,000.00
3100/9	Town Hall lighting upgrade	£0.00	£0.00	£0.00	£0.00
3100/10	Town Hall stair lift	£1,000.00	£0.00	£710.00	£290.00
3100/11	Town Hall cleaning	£500.00	£0.00	£371.75	£128.25
3100/70	Town Hall Reserves	£0.00	£0.00	£0.00	£0.00
3100	Total	<u>£33,300.00</u>	<u>£0.00</u>	<u>£24,829.94</u>	<u>£8,470.06</u>
3150	Depot				
3150/1	Depot Rent	£9,000.00	£0.00	£3,336.11	£5,663.89
3150/2	Depot Equipment	£1,000.00	£0.00	£259.00	£741.00

# Financial Budget Comparison

Comparison between 01/04/22 and 28/02/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/22

	<b>2022/2023</b>	<b>Reserve Movements</b>	<b>Actual Net</b>	<b>Balance</b>	
3150/3	Depot Utilities				
3150/3/1	Depot Electricity	£750.00	£0.00	£394.61	£355.39
3150/3/2	Depot Water	£250.00	£0.00	£134.35	£115.65
3150/3	Total	£1,000.00	£0.00	£528.96	£471.04
3150/4	Depot Insurance	£350.00	£0.00	£256.38	£93.62
3150/5	Depot service charge	£500.00	£0.00	£294.92	£205.08
3150/6	Depot maintenance	£500.00	£0.00	£11.25	£488.75
3150/7	Depot Rates	£0.00	£0.00	£5,560.36	-£5,560.36
3150	Total	£12,350.00	£0.00	£10,246.98	£2,103.02
3200	Vehicle Costs				
3200/1	Vehicle Service & Maintenance	£1,200.00	£0.00	£1,532.58	-£332.58
3200/2	Vehicle Leasing Costs	£2,500.00	£0.00	£1,981.64	£518.36
3200/3	Vehicle Fuel	£1,500.00	£0.00	£1,537.14	-£37.14
3200/4	Vehicle Insurance	£800.00	£0.00	£764.27	£35.73
3200/5	Machinery & Equipment	£5,000.00	£0.00	£0.00	£5,000.00
3200	Total	£11,000.00	£0.00	£5,815.63	£5,184.37
3300	General Expenditure				
3300/1	Street Lighting	£1,500.00	£0.00	£1,632.24	-£132.24
3300/2	War Memorial Maintenance	£250.00	£0.00	£0.00	£250.00
3300/3	General Maintenance	£1,500.00	£0.00	£643.86	£856.14
3300/4	Street Furniture & seats	£1,000.00	£0.00	£0.00	£1,000.00
3300/5	Bus Shelter Maintenance	£250.00	£0.00	£0.00	£250.00
3300	Total	£4,500.00	£0.00	£2,276.10	£2,223.90

# Financial Budget Comparison

Comparison between 01/04/22 and 28/02/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/22

		<b>2022/2023</b>	<b>Reserve Movements</b>	<b>Actual Net</b>	<b>Balance</b>
3400	Howards Lane Toilets				
3400/1	HL Rates	£0.00	£0.00	£0.00	£0.00
3400/2	HL Cleaning	£1,000.00	£0.00	£1,834.35	-£834.35
3400/3	HL Maintenance	£1,000.00	£0.00	£294.85	£705.15
3400/4	HL Utilities				
3400/4/1	HL Water Charges	£1,000.00	£0.00	£893.40	£106.60
3400/4/2	HL Electricity Charges	£1,000.00	£0.00	£885.40	£114.60
3400/4	Total	<u>£2,000.00</u>	<u>£0.00</u>	<u>£1,778.80</u>	<u>£221.20</u>
3400	Total	<u>£4,000.00</u>	<u>£0.00</u>	<u>£3,908.00</u>	<u>£92.00</u>
3450	Quay Toilets				
3450/1	Quay Toilets Rates	£0.00	£0.00	£0.00	£0.00
3450/2	Quay Toilets Cleaning	£1,000.00	£0.00	£924.37	£75.63
3450/3	Quay Toilets Maintenance	£13,000.00	£0.00	£7,532.68	£5,467.32
3450/4	Quay Toilets Utilities				
3450/4/1	Quay Toilets Water	£5,100.00	£0.00	£2,861.62	£2,238.38
3450/4/2	Quay Toilets Electricity	£1,000.00	£0.00	£1,185.48	-£185.48
3450/4	Total	<u>£6,100.00</u>	<u>£0.00</u>	<u>£4,047.10</u>	<u>£2,052.90</u>
3450/5		£0.00	£0.00	£0.00	£0.00
3450	Total	<u>£20,100.00</u>	<u>£0.00</u>	<u>£12,504.15</u>	<u>£7,595.85</u>
3500	Howards Lane Car Park				
3500/1	HL Car Park Rates	£10,000.00	£0.00	£9,481.00	£519.00
3500/2	HL Car Park New Equipment	£1,000.00	£0.00	£0.00	£1,000.00
3500/3	HL Car Park Tickets	£300.00	£0.00	£248.04	£51.96
3500/4	HL Car Park Money Collection				

# Financial Budget Comparison

Comparison between 01/04/22 and 28/02/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/22

		<b>2022/2023</b>	<b>Reserve Movements</b>	<b>Actual Net</b>	<b>Balance</b>
3500/4/1	HL Money Collection Card Fees	£1,000.00	£0.00	£1,248.08	-£248.08
3500/4/2	HL Money Collection Cash Fees	£3,000.00	£0.00	£3,252.89	-£252.89
3500/4/3	HL tickets cash refunds	£0.00	£0.00	£0.00	£0.00
3500/4	Total	£4,000.00	£0.00	£4,500.97	-£500.97
3500/5	HL Car Park Maintenance	£500.00	£0.00	£300.08	£199.92
3500/6	HL Car Park Drainage Works	£0.00	£0.00	£400.00	-£400.00
3500/7	HL Car Park Tree Works	£0.00	£0.00	£0.00	£0.00
3500	Total	£15,800.00	£0.00	£14,930.09	£869.91
3501	Commission on Credit Card takings	£750.00	£0.00	£553.04	£196.96
3502	Commission on telephone car park receipts	£1,000.00	£0.00	£1,191.59	-£191.59
3550	Pavilion				
3550/1	Pavilion Utilities				
3550/1/1	Pavilion Utilities Gas	£100.00	£0.00	£0.00	£100.00
3550/1/2	Pavilion Utilities Water	£500.00	£0.00	£366.82	£133.18
3550/1/3	Pavilion Utilities Electric	£400.00	£0.00	£269.77	£130.23
3550/1	Total	£1,000.00	£0.00	£636.59	£363.41
3550/2	Pavilion Maintenance	£500.00	£0.00	£477.32	£22.68
3550	Total	£1,500.00	£0.00	£1,113.91	£386.09
3600	Recreation Ground				
3600/1	Recreation Ground Maintenance	£1,500.00	£0.00	£733.25	£766.75
3600/2	Recreation Ground Grass Cutting Contract	£3,000.00	£0.00	£1,745.42	£1,254.58

# Financial Budget Comparison

Comparison between 01/04/22 and 28/02/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/22

		<b>2022/2023</b>	<b>Reserve Movements</b>	<b>Actual Net</b>	<b>Balance</b>
3600/3	Recreation Ground New Equipment	£250.00	£0.00	£0.00	£250.00
3600/4	Recreation Ground hire refunds	£0.00	£0.00	£0.00	£0.00
3600	Total	£4,750.00	£0.00	£2,478.67	£2,271.33
3650	Play Area				
3650/1	Play Area Maintenance	£1,000.00	£0.00	£0.00	£1,000.00
3650/2	Play Area Reserve	£5,000.00	£0.00	£0.00	£5,000.00
3650/3	Play Area PWLB	£19,000.00	£0.00	£0.00	£19,000.00
3650/4	Play Area Refurbishment	£0.00	£0.00	£311,947.66	-£311,947.66
3650	Total	£25,000.00	£0.00	£311,947.66	-£286,947.66
3660	Skate Park				
3660/1	Skate Park build	£0.00	£0.00	£0.00	£0.00
3660	Total	£0.00	£0.00	£0.00	£0.00
3670	Play Area Projects				
3670/1	Professional fees	£0.00	£0.00	£0.00	£0.00
3670	Total	£0.00	£0.00	£0.00	£0.00
3700	Mill Lane				
3700/1	Mill Lane Maintenance	£1,000.00	£0.00	£813.06	£186.94
3700/2	Mill Lane PWLB	£4,400.00	£0.00	£4,403.58	-£3.58
3700/3	Mill Lane Roof	£0.00	£0.00	£0.00	£0.00
3700	Total	£5,400.00	£0.00	£5,216.64	£183.36
3720	Tourist Information Office				
3720/1	Website Costs	£0.00	£0.00	£1,800.00	-£1,800.00
3720/2	Building works	£0.00	£0.00	£0.00	£0.00

# Financial Budget Comparison

Comparison between 01/04/22 and 28/02/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/22

		<b>2022/2023</b>	<b>Reserve Movements</b>	<b>Actual Net</b>	<b>Balance</b>
3720/3	IT costs	£0.00	£0.00	£0.00	£0.00
3720	Total	£0.00	£0.00	£1,800.00	-£1,800.00
3750	Northmoor Allotments				
3750/1	Northmoor Allotment Rents	£350.00	£0.00	£163.44	£186.56
3750/2	Northmoor Haven Group	£350.00	£0.00	£0.00	£350.00
3750	Total	£700.00	£0.00	£163.44	£536.56
3800	Hauses Field				
3800/1	Hauses Field Tree Survey & Works	£1,000.00	£0.00	£0.00	£1,000.00
3800/2	Hauses Field Grass Cutting	£3,000.00	£0.00	£1,432.39	£1,567.61
3800/3	Hauses Field Maintenance	£1,000.00	£0.00	£0.00	£1,000.00
3800	Total	£5,000.00	£0.00	£1,432.39	£3,567.61
3850	Floral Displays				
3850/1	Plants for displays	£5,500.00	£0.00	£4,832.90	£667.10
3850/2	Non Plant purchases for displays	£0.00	£0.00	£1,039.14	-£1,039.14
3850	Total	£5,500.00	£0.00	£5,872.04	-£372.04
3860	General Tree Survey	£5,000.00	£0.00	£0.00	£5,000.00
<b>Total Amenities</b>		<b>£155,650.00</b>	<b>£0.00</b>	<b>£406,280.27</b>	<b>-£250,630.27</b>
<b>Planning &amp; Transport</b>					
4000	P & T General	£0.00	£0.00	£0.00	£0.00
<b>Total Planning &amp; Transport</b>		<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>
<b>Personnel</b>					
5000	Personnel General				
5000/1	Advertising Staff Vacancies	£500.00	£0.00	£1,926.00	-£1,426.00

# Financial Budget Comparison

Comparison between 01/04/22 and 28/02/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/22

		<b>2022/2023</b>	<b>Reserve Movements</b>	<b>Actual Net</b>	<b>Balance</b>
5000	Total	£500.00	£0.00	£1,926.00	-£1,426.00
<b>Total Personnel</b>		<b>£500.00</b>	<b>£0.00</b>	<b>£1,926.00</b>	<b>-£1,426.00</b>
<b>Museum</b>					
6000	Museum Rates	£2,000.00	£0.00	£1,497.00	£503.00
6100	Museum Events	£300.00	£0.00	£200.00	£100.00
6110	Museum Telephone	£200.00	£0.00	£0.00	£200.00
6120	Museum Stationery	£100.00	£0.00	£163.17	-£63.17
6130	Museum Security Alarm	£500.00	£0.00	£0.00	£500.00
6140	Museum Stock for Resale				
6140/1		£500.00	£0.00	£296.57	£203.43
6140	Total	£500.00	£0.00	£296.57	£203.43
6145	Commission on credit card sales	£0.00	£0.00	£8.10	-£8.10
6150	Museum Subscriptions	£150.00	£0.00	£104.17	£45.83
6160	Museum Equipment New				
6160/1	Display Cabinet Reserve	£250.00	£0.00	£0.00	£250.00
6160/2	Museum New Equipment General	£500.00	£0.00	£723.05	-£223.05
6160	Total	£750.00	£0.00	£723.05	£26.95
6170	Museum Equipment Maintenance	£250.00	£0.00	£31.60	£218.40
6175	Museum Cleaning/Maint/Improvements	£175.00	£0.00	£69.53	£105.47
6180	Museum Training	£180.00	£0.00	£0.00	£180.00
6185	Museum Signage	£200.00	£0.00	£0.00	£200.00
6190	Museum Mileage	£50.00	£0.00	£0.00	£50.00
6195	Museum Sundries	£25.00	£0.00	£25.00	£0.00



# Financial Budget Comparison

Comparison between 01/04/22 and 28/02/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/22

		<b>2022/2023</b>	<b>Reserve Movements</b>	<b>Actual Net</b>	<b>Balance</b>
6200	Covid Requirements	£0.00	£0.00	£0.00	£0.00
<b>Total Museum</b>		<u>£5,380.00</u>	<u>£0.00</u>	<u>£3,118.19</u>	<u>£2,261.81</u>
<b>Floral Displays</b>					
7000	Floral Displays General				
7000/1	Floral Display Expenses	£0.00	£0.00	£0.00	£0.00
7000	Total	<u>£0.00</u>	<u>£0.00</u>	<u>£0.00</u>	<u>£0.00</u>
<b>Total Floral Displays</b>		<u>£0.00</u>	<u>£0.00</u>	<u>£0.00</u>	<u>£0.00</u>
<b>Reserves</b>					
8001	Earmarked Reserves				
8001/1	Gateway Project	£0.00	£0.00	£0.00	£0.00
8001/2	Skate Park	£0.00	£0.00	£0.00	£0.00
8001/3	Howards Lane Car Park	£0.00	£0.00	£503.75	-£503.75
8001/4	Mayor's charity - previous year	£0.00	£0.00	£1,890.00	-£1,890.00
8001/5	Town Hall Boiler repairs	£0.00	£0.00	£2,295.00	-£2,295.00
8001/6	Play Ground Re-development	£0.00	£0.00	£12,750.00	-£12,750.00
8001/7	Information Centre	£0.00	£0.00	£2,805.00	-£2,805.00
8001/8	Mill Lane Roof Repairs	£0.00	£0.00	£1,231.40	-£1,231.40
8001/9	Vehicles	£0.00	£0.00	£6,644.58	-£6,644.58
8001	Total	<u>£0.00</u>	<u>£0.00</u>	<u>£28,119.73</u>	<u>-£28,119.73</u>
<b>Total Reserves</b>		<u>£0.00</u>	<u>£0.00</u>	<u>£28,119.73</u>	<u>-£28,119.73</u>
<b>Total Expenditure</b>		<u>£588,355.00</u>	<u>£0.00</u>	<u>£793,285.13</u>	<u>-£204,930.13</u>

# Financial Budget Comparison

Comparison between 01/04/22 and 28/02/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/22

	<b>2022/2023</b>	<b>Reserve Movements</b>	<b>Actual Net</b>	<b>Balance</b>
Total Income	£588,355.00	£0.00	£865,393.58	£277,038.58
Total Expenditure	£588,355.00	£0.00	£793,285.13	-£204,930.13
<b>Total Net Balance</b>	<b>£0.00</b>		<b>£72,108.45</b>	