



Minutes of a meeting of the Personnel Committee held on 30 January 2023 in the Council Chamber, Town Hall, East Street, Wareham at 10am

Councillors Present: Councillors D Budd (Chairman), Z Gover, K Green, L Kirk, M Russell and C Turner (Vice Chairman)

Officer Present: N Gray, Town Clerk and RFO

559. Apologies for absence

Apologies for absence were received and accepted from Cllr K Critchley.

560. Declarations of Interest

There were no declarations of interest.

561. Public participation time

There were no members of the public present.

562. Confirmation of the minutes of the Personnel Committee meeting

The Clerk read out the minutes of the Committee held on 17 January 2023 in the absence of them being included in the meeting papers in error, which were **APPROVED** as a correct record of the meeting and were signed by the Chairman following the meeting.

563. Matters arising from the minutes of the previous meeting

There were no matters arising.

564. Any other items the Chairman deems urgent

There were no items deemed urgent.

565. Date of the next meeting

To note date of next meeting: **21 March 2023 14:00**

566. Confidential session

***Resolved:** That under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, the press and public be excluded from the meeting as publicity would be prejudicial to the public interest because of the nature of the business to be transacted*

567. Update on Staffing

The Clerk provided an update on the progress with the new posts which were both out to advert and had closing dates in February, the Deputy Clerk's progress with CiLCA registration, and confirmed the recent staffing matters which had been through the disciplinary process were now completed.

The Clerk provided the Committee with information which had come to light following the process which was not known at the time and would be shared with Council for transparency and learning.

Chairman Date