



Minutes of an extraordinary meeting of the Personnel Committee held on 26 September 2022 in the Council Chamber, Town Hall, East Street, Wareham at 12 noon

Councillors Present: Councillors D Budd (Chairman), K Critchley, Z Gover, L Kirk, M Russell and C Turner (Vice Chairman)

Officer Present: N Gray, Town Clerk & RFO

292. Apologies for absence

Apologies were received and accepted from Cllr K Green.

293. Declarations of Interest

There were no Declarations of Interest.

294. Public participation time

There were no members of the public present.

295. Confirmation of the minutes of the Personnel Committee meeting held on 17 August 2022

It was **RESOLVED** that the minutes of the last meeting of the Personnel Committee held on 17 August 2022 were accepted as a correct record and signed by the Chairman.

296. Matters arising from the minutes of the previous meeting

There were no matters arising from the previous meeting.

297. To recommend appointment of Deputy Town Clerk

The interview panel confirmed they had carried out satisfactory interviews and agreed that one interviewee be offered the role at SCP 35, £39,571 with a contractual increment rise upon completion of CiLCA.

The Committee considered the possible scenarios should the candidate decline the offer, and it was agreed that consideration of a complete review of the process should be given, with advice sought as to alternative options.

It was **RESOLVED** to offer the position to the successful candidate at SCP 35, £39,571, with a contractual increment rise upon completion of CiLCA.

298. Any other items the Chairman deems urgent

The Chairman of the Committee read the following statement:

On 24 August I emailed all councillors informing them that it had come to my attention that confidential information from Personnel Committee meetings had

Initials:.....

been shared with others outside the meeting which is a fundamental breach of confidentiality.

As most of the work of this committee is confidential, I thought I should remind you that it is a breach of the Members Code of Conduct Obligation 4 Confidentiality and access to information to disclose information given in confidence, such as those matters routinely discussed in confidence by the Personnel Committee.

Failure to comply may result in a councillor being reported to the Monitoring Officer and action being taken.

Such a situation could lead to a councillor being removed from the committee under the provisions of Standing Order 8.7(b) which states that the Council or a Standing Committee may at any time dissolve or alter the membership of a Committee, Sub-Committee or Sub-group.

299. Date of the next meeting

To note date of next meeting: **25 October 2022.**

The meeting closed at 12.50pm.

Chairman Date