



**Minutes of a meeting of the Policy, Resources and Finance Committee held on 19 July 2022 in the Council Chamber, Town Hall, East Street, Wareham at 7.00pm.**

**Committee Members Present:** Councillors K Critchley (Chairman), D Budd (Vice Chairman), M Cotton, Z Gover, K Green, V Green, M Russell, C Turner

**174. Apologies for absence**

Apologies were received from K Noble, Acting Town Clerk.

**175. Declarations of interest**

There were no declarations of interests.

**176. Public participation time**

There were no members of the public present.

**177. Confirmation of the minutes of the previous meeting**

The minutes of the previous meeting of the Policy, Resources and Finance Committee held on 14 June 2022 were presented by the Chairman.

**Resolved** that the minutes be taken as read, confirmed and signed by the Chairman.

**178. Matters arising from the minutes of the previous meeting**

There were no matters arising.

**179. Payment of outstanding creditors**

**Resolved** that the payments be made in the sum of £35,450.21 (£31,678.25 BACS and £3,771.96 Direct Debits) be approved, as appended to these minutes.

**180. Amazon purchases**

The list of Amazon purchases for June was reviewed and noted.

**181. Purchase of Consort regalia**

**Resolved** that the consort regalia be purchased at a cost of £1,595.75 + VAT.

**182. Traveller Policy**

It was agreed this item be deferred until a response is received from Dorset Council as further information is required.

**183. Dorset Council parking**

More information required on free parking days. Town Council should fall in line with Dorset Council.

**184. Complaints Procedure**

This item was deferred until the next meeting.

**185. Policy Review**

- a) Social Media Policy
- b) Volunteer of the Year scheme guidance

This item was deferred until the next meeting.

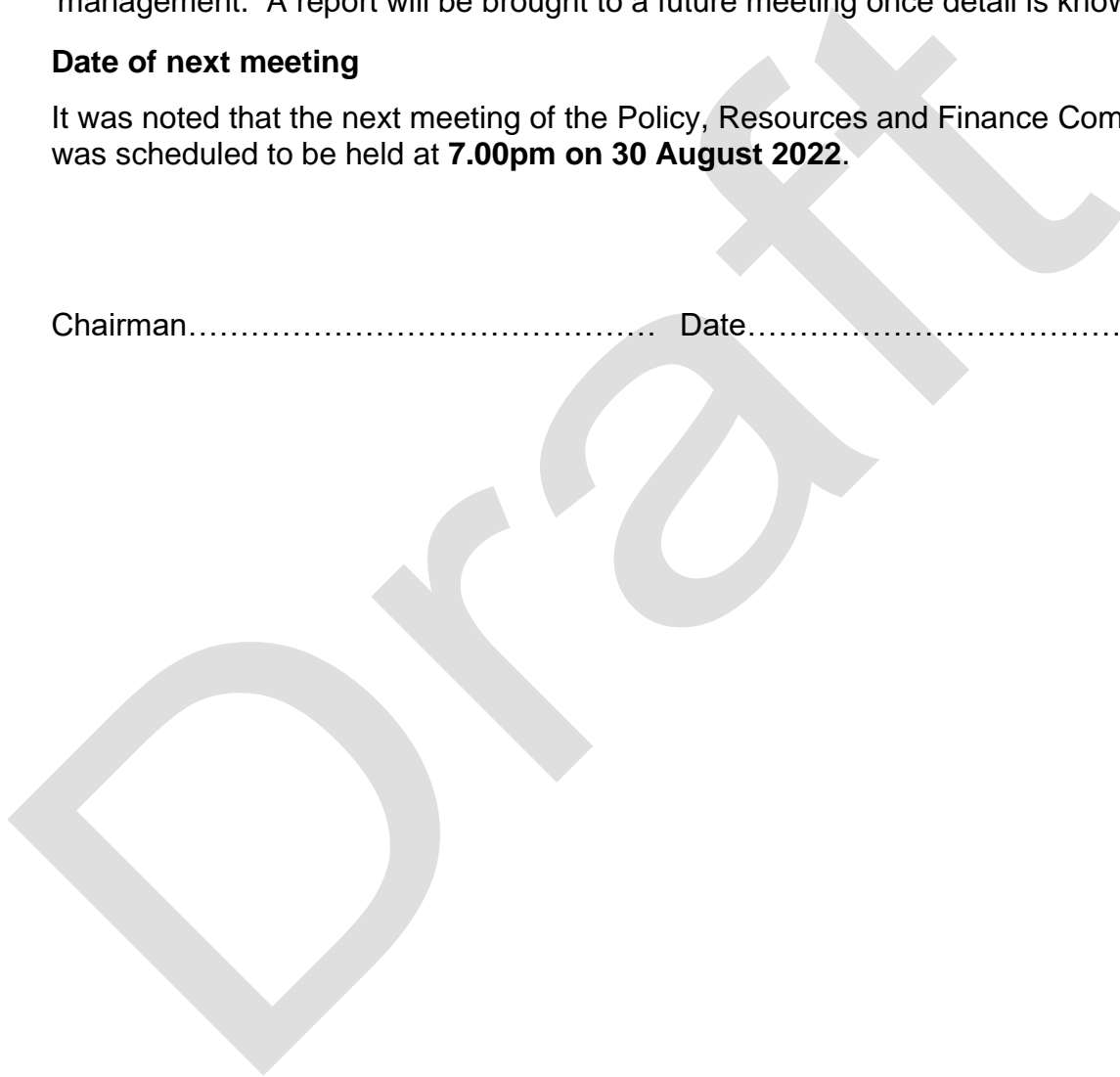
**186. Any other items the Chairman deems urgent**

Members were advised that Dorset Council and the Joint Burial Committee are to enter into negotiations to try and return the Conniger Lane Car Park to local management. A report will be brought to a future meeting once detail is known.

**187. Date of next meeting**

It was noted that the next meeting of the Policy, Resources and Finance Committee was scheduled to be held at **7.00pm on 30 August 2022.**

Chairman..... Date.....



## Payments List - Meeting Date 19.07.22

Date	Ref No.	Payee	Amount	Details
10.06.22	1801204574	Dorset Council	238.80	Town Clerk job advert
31.05.22	27755	Wm Pond	143.06	General maintenance
30.06.22	126440	Clarity Copiers	85.15	Copier charges June 2022
01.07.22	17758	Rejuvenate	606.48	Software support - July 2022
01.04.22	TEL7805	Rejuvenate	90.59	Telecom support - January 2022
01.04.22	TEL7744	Rejuvenate	96.49	Telecom support - December 2021
28.06.22	83580	Consortium	13.25	Toilet rolls
30.06.22	C63290	Metric	518.40	Car park ticket machine hosting 1.4.20 to 31.03.22
30.06.22	491323	Loomis	92.15	June 2022 coin analysis
30.06.22	C63289	Metric	64.80	Car park ticket machine hosting 01.04 to 30.06.22
30.06.22	C63311	Metric	64.80	Car park ticket machine hosting 01.07 to 30.09.22
01.07.22	14944	Vision ICT	354.00	Web hosting & support Sept22 to August 23
31.05.22	WGS10270	Wessex Grounds Service	606.38	Grass cutting - May 2022
04.07.21	1186395	Comax	367.44	Jumbo toilet rolls
30.06.22	103373	3C Payment	83.42	Credit card processing fee June 2022
30.06.22	WGS10397	Wessex Grounds Service	516.38	Grass cutting - June 2022
04.07.22	227023	AV Partsmaster	669.59	Epson projector
30.06.22	17629	Rejuvenate	720.00	8 hours prepaid support
11.07.22	Grant	Not Just Sundaes	600.00	Grant agreed for visitors centre
09.06.22	2022-5864	Amazon	37.98	Toilet rolls
10.06.22	GN23KI351AEUI	Amazon	10.80	Toilet cleaner
10.06.22	GB23KI3KAAEUI	Amazon	10.00	Bathroom cleaner
10.06.22	GB23KI4RZAEUI	Amazon	10.80	Toilet cleaner
10.06.22	2022-5479	Amazon	27.74	Floor cleaner
22.06.22	2800312479	Dorset Council	300.00	Traffic count in Northmoor
28.06.22	Mth03	HMRC	5719.58	June PAYE & NIC
28.06.22	Mth3	DC Pension Fund	5286.67	June pension payments
01.04.22	WGS10101	Wessex Grounds Service	376.80	March 2022 grass cutting
05.07.22	1279207248	Trade UK	23.99	Wall tile adhesive
30.06.22	TEL8182	Rejuvenate	95.54	Telecom service July 2022
30.06.22	Jun-22	Salaries	13847.17	June salaries
<b>Total BACS</b>			<b>31678.25</b>	

### Direct Debits & Card payments

19.06.22	9003410563	FuelCard	96.53	Van diesel
27.06.22	223073033	Waterlogic	23.09	Water cooler rental May 2022
27.06.22	28082970	Adobe	15.17	Acrobat Pro
05.06.22	9003349963	FuelCard	84.88	Van diesel
30.06.22	32673009	Suez	234.98	Town Hall waste collection June 2022
01.07.22	14927782	Sage	30.00	Sage 50 payroll July 2022
01.07.22	961510801	Water2Business	42.00	Pavilion water usage July 2022
01.07.22	2697290001	Water2Business	117.50	Howards Lane toilets water usage July 2022
01.07.22	0962000001	Water2Business	53.50	Town Hall water usage July 2022
01.07.22	2688769801	Water2Business	425.00	Quay toilets water usage July 2022
01.07.22	840002567	Dorset Council	150.00	Museum rates July 2022
01.07.22	840002647	Dorset Council	936.00	Town Hall rates July 2022
01.07.22	840002576	Dorset Council	948.00	Howards Lane car park rates July 2022
01.07.22	267173	Grenke Leasing	173.77	Photocopier leasing 01.07.22 to 30.09.22
26.06.22	9003439679	FuelCard	89.47	Van diesel
25.06.22	223118277	Waterlogic	96.41	Water cooler rental & service June 2022

19.06.22	14766964	O2	32.16	Mobile phone July 2022
14.07.22	Z002450	BNP Paribas	223.50	Van lease July 2022
	<b>Total DDRs</b>		<b>3771.96</b>	
		<b>Total Payments</b>	<b>35450.21</b>	

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