



**Minutes of a meeting of the Amenities Committee held on Wednesday 27 April 2022 in the Council Chamber, Town Hall, East Street, Wareham at 7.00pm.**

**Committee Members present:** Councillors D Budd (Chairman), V Green (Vice Chairman), L Kirk.

**Officers present:** K Noble, Acting Town Clerk

**508. Apologies for absence**

Apologies were received from Councillors B Ezzard, H Goodinge, S Kemp and C Turner and T Bailey, Operations Manager.

**509. Declarations of interest**

There were no declarations of interests.

**510. Public participation time**

There were no members of the public present.

**511. Confirmation of the minutes of the previous meeting**

The minutes of the previous meeting of the Amenities Committee held on 16 March 2022 were presented by the Chairman.

**Resolved that** the minutes be taken as read, confirmed and signed by the Chairman subject to the following amendments:

Councillor Kirk was not present at the meeting.

414 – first paragraph, fourth line, replace the word 'old' to 'former'.

**512. Matters arising from the minutes of the previous meeting**

There were no matters arising.

**513. Operations Update**

In the absence of the Operations Manager, the Acting Town Clerk gave the following updates;

Town Hall boiler pumps – they have now been successfully replaced.

Disabled parking space in Howard's Lane – the agreed changes were due to be completed within the next couple of weeks. A query was raised regarding the signage by the exit, which would be raised with the Operations Manager.

The drain survey had been undertaken in Howard's Lane Car Park. A CCTV survey could not be undertaken due to blockages. It would cost approximately £300 + VAT for the gullies, waterlines and soakaways to be emptied. The cost would be covered from the allocated survey budget.

The order for the summer plants had been placed at a cost of £2,737.90 + VAT. The expenditure was more than anticipated due to having to change suppliers, however, there would be some income made.

The compost, liner, plant food etc would be purchased at a cost of approximately £1,500 + VAT. The compost had been donated in previous years so this was an unexpected cost. Members agreed that the summer floral displays were extremely important to the town, especially this year being the Queen's Platinum Jubilee with many events taking place. A query was raised whether the compost could be re-used, and this would be raised with the Operations Manager.

**514. Replacement of external doors to public conveniences at the Quay**

In February the Committee agreed a quotation but, unfortunately, the contractor was no longer able to undertake the work. The contractor who supplied the second lowest quote had agreed to honour the quotation.

**Resolved** that quotation B is accepted at a cost of £3,128.11 + VAT.

**515. Pump Track**

It was agreed that a site meeting would be arranged for the Committee, before the item was considered at the next meeting.

**516. Buildings Project Task and Finish Group**

The notes from the Task and Finish Group's meeting held on 16 March 2022 were received.

**517. Electric Charging Points update**

The contract had been reviewed by a Solicitor and minor adjustments were made. The contract was signed on 5 April 2022. The installation date has yet to be confirmed.

**Resolved** that it be recommended to the Policy, Resources & Finance Committee that any income received from the charging points is earmarked for future maintenance of the equipment.

**518. Local Park Craft Hut**

Permission had been requested for a Little Tokens Craft Shepherds Hut to be allowed to set up in Northmoor Park.

**Resolved** that permission was not granted as the site is for public recreation and was transferred to the Town Council under the provision of the Open Spaces Act 1906.

**519. Any other items the Chairman deems urgent**

There were no matters of urgency.

**520. Date of next meeting**

It was noted that the next meeting of the Amenities Committee was scheduled to be held at **7.00pm on 8 June 2022**.

**521. Confidential session**

**Resolved:** *That under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, the press and public be excluded from the meeting as publicity would be prejudicial to the public interest because of the nature of the business to be transacted*

**522. Play Area Tenders**

It was agreed to defer this item to an Extraordinary Meeting in May, due to the absence of several Members.

Chairman..... Date.....

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