



**Minutes of a meeting of the Town Council held on 28 June 2022 in the Council Chamber, Town Hall, East Street, Wareham at 7.00pm.**

**Members Present:** Councillors M Russell (Mayor), C Turner (Deputy Mayor), D Budd, D Cleaton, M Cotton, B Dean, B Ezzard, H Goodinge, Z Gover, K Green, V Green, M Humphries, L Kirk

**Officers present:** K Noble, Acting Town Clerk

**110. Apologies for absence**

Apologies were received from Councillors K Critchley, S Kemp and R Schofield and Dorset Councillor Holloway.

**111. Declarations of interest**

Councillor Russell declared an interest in the Mayor's expenses under items 7 and 9d.

**112. Public participation time**

There were two members of the public present. A member of the public spoke in relation to the proposal made at the Annual Town Meeting regarding the garages in Moreton Lane. There is a long waiting list for the garages. The northside garages are in disrepair and Aster should be asked to rebuild and make them slightly larger. The area was not suitable for a public car park.

**113. Confirmation of the minutes of the previous meetings**

The minutes of the previous meetings of the Town Council held on 19 and 24 May 2022 were presented by the Mayor.

**Resolved** that the minutes be taken as read, confirmed and signed by the Mayor subject to the following amendments;

13, 24 May – Correct the spelling of Councillor Goodinge's name.

14, 24 May – Wareham Youth & Community Foundation to be changed to Purbeck Youth & Community Foundation. Fairtrade Association to be changed to Wareham Fairtrade Zone.

**114. Matters arising from the minutes of the previous meetings**

There were no matters arising.

**115. Reports by Dorset Councillors and representatives on outside bodies**

Dorset Councillor Ezzard presented the report and gave the following updates.

There is a significant increase in covid cases.

Councillor Ezzard attended the planning update meeting on behalf of the Town Council and recommended Planning and Transport Committee Members to attend future meetings if they are able to do so.

Some concerns were raised regarding attendance at the meetings if a Member had previously tested positive for Covid and hadn't had a negative test prior to the meeting.

(Councillor Ezzard left the meeting at this juncture).

**116. Payments for outstanding creditors**

The Mayor presented a list of payments for approval.

**Resolved** that payments in the sum of £4,878.47 (£3,666.35 BACS and £1,212.12 Direct Debits) be approved, as appended to these minutes.

**117. To receive such communications as the Town Mayor may wish to place before the Council**

The Mayor had no items to raise.

**118. Reports from committees and sub-groups**

The following minutes of the Committees meetings were presented by the Committee Chairmen/Vice Chairman:

- a) Amenities Committee – 8 June 2022 (unconfirmed)
- b) Personnel Committee – 25 May (confirmed) and 20 June 2022 (unconfirmed)
- c) Planning and Transport Committee – 1 June 2022 (confirmed)
- d) Policy, Resources and Finance – 14 June 2022 (unconfirmed)

**Resolved** that the Minutes from the Council Committee Meetings be received.

**119. Recommendations from Policy, Resources and Finance Committee**

Members were asked to consider deleting the following two policies

- a. Retention of Recordings
- b. Visual and Audio Recordings

Councillor Budd, as Vice Chairman of the Policy, Resources and Finance Committee, explained that recordings had not been undertaken for some considerable time. The legislation relating to visual and audio recordings had changed and therefore the policies were currently not required.

**Resolved** that the Retention and Recordings and Visual and Audio Recordings policies are deleted.

**120. Worgret Road Playing Fields Consultation**

Dorset Council were undertaking a consultation regarding the future use of the Worgret Road Playing Fields.

It was noted that several of the questions were not relevant, as the land was not currently open for public use.

**Resolved** that the Acting Town Clerk, in consultation with the Chair of the Amenities Committee and Neighbourhood Plan Steering Group Chairman, was delegated to send a response on behalf of the Town Council.

## 121. Annual Town Meeting items

Two proposals were made at the Annual Town Meeting for consideration by the Council.

- a. To request that Dorset Council provides a street cleaner in the town on Saturday mornings.

It was noted that the current street cleaner would be leaving on 1 July 2022 and it was agreed that a thank you letter be sent to him.

**Resolved** that a letter was sent to Dorset Council enquiring if the street cleaner will be replaced and if street cleaning services could be provided at the weekends, as this the busiest time in the town and bins are overflowing by Sunday.

- b. Would the Town Council consider buying back the garages in Moreton Lane and knocking them down to build a car park with charging points.

A written representation had been received from a member of the public against this proposal, as it went against Wareham Neighbourhood Plan.

**Resolved** that the Council was not in a position to purchase the land and the site was protected by TC6 of the Wareham Neighbourhood Plan. A letter was sent to Aster to ask if the garages could be reinstated and if charging points could be installed.

## 122. Customer Service/Visitor Hub

The report from the Operations Manager was considered.

A query was raised regarding the funding received from Dorset Council and it was confirmed it had been earmarked. The 'Visit Wareham' website was being funded with the grant monies, as agreed with Dorset Council.

**Resolved** that the Council refer this project to the Building Project Working Group to investigate alternative solutions for the future of a customer service/visitor information hub.

Councillor Budd, as Chairman of the Buildings Project Working Group, stated he would like to arrange a meeting at the earliest opportunity.

## 123. Date for Christmas Reception

**Resolved** that the Christmas Reception will be held on Thursday 15 December 2022.

## 124. DAPTC Annual General Meeting Motion

No motion was put forward for consideration at the Dorset Association of Parish and Town Councils Annual General Meeting this year.

## 125. Borrowing Approval for Play Area Refurbishment

Councillor V Green, as Chair of the Amenities Committee, presented the report and confirmed all four play areas would be refurbished and borrowing approval had been granted by the Secretary of State for the Department of Levelling Up, Housing and Communities.

A query was raised regarding the cost of the loan and it was confirmed repayments had been included in this year's budget.

**Resolved** that the Council agreed to apply to borrow £288,750 through the Public Works Loan Board, on the previously agreed terms. The Acting Town Clerk was delegated, in consultation with the Chair of the Amenities Committee, to apply for the release of the monies when required.

**126. Motion from Councillor Kemp**

In the absence of Councillor Kemp, Councillor Russell proposed to write to The Priory requesting the tree over the river was coppiced. This was not seconded.

**Resolved** that the item be deferred until Councillor Kemp was able to supply further details.

**127. Motion from Councillor Kemp**

A lengthy discussion took place regarding the motion that the Council writes to the owners of the land either side of the causeway toward Stoborough, with a view to ask them if they would agree to trees being planted along the causeway on either side of the road. The businesses of Wareham and Stoborough could be asked to sponsor a tree. It was stated that the area is within Arne Parish.

There was no proposer, therefore the motion failed.

**128. Motion from Councillor Ezzard**

Councillor Ezzard's motion for the Council to suspend the Grants Policy to allow consideration of a grant application for £600 for the provision of a Wareham Visitor's Centre at Not Just Sundaes was considered.

**Resolved** that the Grants Policy be suspended for the grant application to be considered. The Council approved a grant of £600 for the provision of a temporary Visitor's Centre at Not Just Sundaes.

**129. Any other items the Mayor deems urgent**

There were no matters of urgency.

**130. Date of next meeting**

It was noted that the next meeting of the Town Council was scheduled to be held on 9 August 2022.

**131. Confidential session**

**Resolved** that under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, the press and public be excluded from the meeting as publicity would be prejudicial to the public interest because of the nature of the business to be transacted.

**132. Recommendation from the Personnel Committee**

Councillor Budd, as Chairman of the Personnel Committee, confirmed that a conditional job offer had been made following the interviews for the Town Clerk on 20 June 2022.

**Resolved** that the Council appoint a Locum Clerk for up to 2 months and the Acting Town Clerk be delegated, in consultation with the Chairman of Personnel Committee, to agree the terms of the contract.

Mayor..... Date.....

## Payments List - Meeting Date 28.06.22

### Inv.

Date	Ref No.	Payee	Amount	Details
06.05.22	TEL8055	Rejuvenate	107.05	Telecom services May 2022
26.05.22	503002	Dorset Electrical	78.00	Howards Lane toilets emergency lighting
26.05.22	503003	Dorset Electrical	78.00	Quay toilets emergency lighting
26.05.22	503004	Dorset Electrical	167.97	Mill Lane emergency light maintenance
31.05.22	487377	Loomis	44.92	Coin sorting May 2022
03.06.22	12670091	BCP	180.00	Town Clerk job advert
05.06.22	87	JM North Services	570.00	Risk Assessment for Jubilee events
06.06.22	TEL8119	Rejuvenate	91.92	Telecom services June 2022
08.06.22	203036	OHE Horticultural	1794.99	Purchase of lawn mower
10.06.22	1271853841	Trade UK	32.99	Masonry paint for Pavilion
12.06.22	GB23M6LJSAEUI	Amazon	42.10	Toilet rolls
12.06.22	2022-16463	Amazon	13.99	Charger for Iphone
31.10.21	15652	Rejuvenate SSE Scottish	51.00	Kingston A400 drive
14.06.22	211865359/0026	Hydro	117.06	Depot electric 26.04.22 to 13.06.22
14.06.22	2022-2231	Amazon	10.39	Dirt trapper mat
15.06.22	489130	Loomis	319.97	July 2022 monthly service contract
15.06.22	2022-4401	Amazon	47.99	Replacement mat
16.06.22	2022-348	Amazon	-81.99	Credit re hug rug
	<b>Total BACS</b>		<b>3666.35</b>	
<b>Direct Debits &amp; Card payments</b>				
25.05.22	22897 20415	SSE SWALEC	120.20	Town Hall 07.04.22 to 21.04.22
27.05.22	20223174649	Adobe	15.17	Acrobat Pro 25.05.22 to 24.06.22
31.05.22	32646578	Suez	227.30	Town Hall rubbish collection May 2022
01.06.22	14771034	Sage	30.00	Sage 50 Payroll June 2022
02.06.22	1996752509	EE	129.17	Mobile 'phones & ticket machines June 2022
07.06.22	31871336/0011	SSE Gas	166.82	Town Hall gas usage - May 2022
13.06.22	9003349963	Fuelcard	84.88	Van diesel
14.06.22	Z0072450	BNP Paribas	233.50	Van leasing - June 2022
14.06.22		Barclaycard	27.03	April/May payments
16.06.22	530-5-2022	Just Park	120.11	Commission on telephone parking May 2022
16.06.22	776540	Post Office	35.15	Stamps
16.06.22	15852	Sainsbury	15.79	Refreshments for Civic Event
18.06.22	371687959	Lloyds Bank	7.00	Account charges 10.04.22 to 09.05.22
	<b>Total DDRs Payable</b>		<b>1212.12</b>	
		<b>Total Payments</b>	<b>4878.47</b>	