



Minutes of a meeting of the Town Council held on 18 January 2022 in the Corn Exchange, Town Hall, East Street, Wareham at 7.00pm.

Members Present: Councillors K Green (Mayor), M Russell (Deputy Mayor), D Budd, M Cotton, K Critchley, B Dean, B Ezzard, Z Gover, H Goodinge, V Green, M Humphries, L Kirk, C Turner

Officers present: V Ricketts, Town Clerk; K Noble, Deputy Town Clerk

345. Apologies for absence

Apologies were received from Councillors D Cleaton, S Kemp and R Schofield.

Resolved that the apologies be accepted.

346. Declarations of interest

There were no declarations of interest.

347. Public participation time

There were 3 members of the public present and Dorset Councillor Holloway.

A member of the public raised concerns regarding speeding in Sandford Lane. The Town Clerk confirmed the Town Council had paid for a speed survey which had been undertaken in August 2019 and it was recorded that 85% of the vehicles were within the speed limit. The resident was advised to contact the Dorset Council Ward Members directly.

(1 member of the public left the meeting at this juncture)

348. Confirmation of the minutes of the previous meeting

The minutes of the previous meeting of the Town Council held on 14 December 2021 were presented by the Mayor.

Resolved that the minutes be taken as read, confirmed and signed by the Mayor.

349. Matters arising from the minutes of the previous meeting

An update was requested with regards to minute reference 341 the recreational facilities project public work loan. The Town Clerk confirmed the Mayor had just signed the application which would now be submitted.

350. Reports by Dorset Councillors and representatives on outside bodies

The report from the Dorset Councillor had been received after the publication of the agenda and was attached as an appendix to the minutes.

Dorset Ward Councillor Ezzard presented her report and added that the Council meeting on 15 February would be a quorate face to face meeting in order to agree the precept. A report on the former middle school site is due to go to Council in March and the Town Council would receive an update beforehand.

A question was raised regarding the proposed blue badge car park charging policy. Councillor Ezzard urged residents to respond to the consultation.

351. Payments for outstanding creditors

The Town Clerk presented a list of payments for approval and advised that the payment to OHE Horticultural for £10.26 was added in error.

A number of questions were asked: a Member enquired about the Quay toilets water charge and another regarding a Wessex Ground Services invoice. The Clerk did not have the information available at the meeting to answer these queries but stated she would email all Members after the meeting.

Resolved that, payments in the sum of £41,620.11 (£37,142.43 BACS and £4,477.68 Direct Debit), be approved.

352. To receive such communications as the Town Mayor may wish to place before the Council

The Mayor enquired with Councillor Critchley, as Chairman of the Neighbourhood Plan Steering Group, if he had seen the Dorset Council Local Plan document and Councillor Critchley confirmed he had.

353. Reports from committees and sub-groups

The following draft minutes were presented by the Committee Chairman:

a) Planning and Transport Committee – 8 December 2021

The Chairman responded to queries raised.

354. Budget 2022/2023 and precept

The Town Clerk presented the draft budget as recommended by the Policy, Resources and Finance Committee.

The Town Clerk gave an overview of the draft budget and the impact on a Band D property. The tax base had increased slightly.

A number of queries were raised and the Town Clerk explained the reasons for the anticipated rise in income and increases in expenditure. Additional budget items in the proposed budget included marshalling of the Remembrance Parade and the recreation facilities project loan repayments which had been supported by residents in a recent consultation.

Resolved that the budget for 2022/2023, as attached to these minutes, be approved and that the precept for 2022/2023 be set at £482,355 equivalent to £220.63 per year on a Band D property.

355. Delegation of the Purbeck Local Plan consultation response

The proposed response prepared by the Neighbourhood Plan Steering Group had been circulated to Members for consideration. There were no additional comments.

Resolved that the formal consultation response to the Purbeck Local Plan be delegated to the Town Clerk, in consultation with the Chairman and Vice Chairman of the Neighbourhood Plan Steering Group.

356. Temporary Scheme of Delegation

Members considered a Temporary Scheme of Delegation. A lengthy discussion took place and a number of comments both in favour and against the proposal were made.

Resolved that the Temporary Scheme of Delegation (as attached to these minutes) be approved until the next lawful meeting of the Council called in accordance with LGA 1972 Sch 12.

Councillor Russell requested that his vote against the proposal be recorded.

357. Any other items the Mayor deems urgent

A meeting of the Queens Jubilee Celebrations Task and Finish Group would be arranged as soon as possible to agree recommendations for the Council to consider at the meeting on 1 March 2022.

358. Date of next meeting

It was noted that the next meeting of the Town Council was scheduled to be held at 7pm on 1 March 2022.

Mayor..... Date.....

Ryan & I wish everyone a Happy & Healthy New Year.

Dorset Council (DC) Meetings

The next Full Council will be on Tuesday 15 February at 6.30 pm, when it is hoped a balanced 2022/23 Budget will be approved. It is hoped face to face Meetings will take place by then. Budget Member Briefings have taken place, with the next Cabinet Meeting on 18 January discussing the Govt. Budget settlement in full. There is a difficult and challenging year ahead.

DC School Place Applications

The deadline for applications for September pupil places for all schools is ending on 15 January.

DC Proposed Blue Badge Car Park Charging Policy

DC has just issued the above for consultation until 2 February. This is to align all DC Car Parks across DC. Questions & queries email: parkingtransformation@dorsetcouncil.gov.uk

Bus Service Improvement Plan (BSIP)

A T&PC Briefing of the National Bus Back Better Project above will take place next week on 19 or 20 January at 2 pm. Clerks will be advised. DC put in a huge bid at end of October to enable Dorset to re-think its Bus public transport strategy in collaboration with the Bus Operators. This is an ambitious plan, and the next steps is setting up an Enhanced Partnership to take this forward. The award of the bid will be made soon, however, to enable to be part of the £93 million over 3 years, the Partnership needs to be up and running by end of March 2022.

DC - Hospitality & Leisure Business Grants

The Govt has announced a new grant to support businesses in the above sectors, due to the rise in the Omicron variant of Covid-19. Apply from 11 January see on the Business Support page of Dorset Council website.

DC Highway roadworks

Sandford Road: 16 February from 9.30 -3 pm Scottish Power: Near to Holton Heath House/Traffic Lights, Pole checking will be taking place to complete job unfinished in December.

WAREHAM:

The first phase of the new pedestrian/cycleway from the Wareham Station to the flyover Wareham Roundabout (A351) will begin on 10 January for 2-3 months. This will be part of step-free path from Northmoor Way and Sandford Road, to access Wareham Town. The second phase will follow in the autumn. That will enable the path to follow towards the Saxon Roundabout to the underpass. The path will be on the righthand side(westside) over the bridges that span the railway and Sandford Lane.

On 11 & 12 January Wessex Water start roadworks in the North Bridge/Shatters Hill and North Street BT Openreach are active around the Shatters Hill, North & West Walls & Mill Lane in the next week.

Dorset's position on Covid-19

The latest numbers of infection in the Dorset wide area have increased rapidly in the last month due to the Omicron variant. Confirmed cases on 7 January, 4,521 in DC & 5,584 in BCP, although Hospital cases have decreased to 74 from 95 in the last month. DC urge everyone to take twice weekly rapid lateral Covid-19 Tests to check you are not infectious to others. Face coverings are mandatory, unless exempt, in Shops and Public Transport.

As a temporary measure, whilst cases remain high, from Tuesday 11 January, people who received a positive lateral flow device Test result will **not** be required to take a confirmatory PCR Test but will need to self-isolate immediately for seven days. If you have Covid-19 symptoms a PCR Test will be needed.

To date almost 83% of all eligible doses to Dorset people, have been given, at sites across the County. In the period from 25 December – 3 January including Christmas Day, Boxing Day, New Year Day and three Bank Holidays, more than 30,000 doses were given. A BIG thank you to all the Volunteers at the Vaccinations Centre who manned these during the Festive Season, giving up their time and effort to enable folk to become vaccinated & boosted, as soon as possible.

The Purbeck Local Plan

The final consultation on the above will close on 14 January, with the final approved Plan going forward to be included into the DC Local Plan still under review.

Former Wareham Middle School Site

We are pressing for an update on Planning proposals the first phase for the site. DC & NHS/CCG are collaborating to find a way forward as this has been stalled because of funding issues.

Wareham Youth Centre – PYCF not for Profit Trust

The Trust have been recruiting new staff for the growing Youth Centre provision. A Centre Manager and Youth Worker is needed to cover demand for PYCF services. The Youth Centre is reliant on local Funding including the Town & Parish Councils to help put on activities for Young People of Wareham and the surrounding Parishes.

DC Rubbish collections

We have had an update locally on the issues of recruiting and staff absences due to the new Covid-19 Variant. The depot supervisor at Wareham updates us daily, when there are problems with collections, however they endeavour to return to missed collections within the week, where possible. Great news, and well done to residents, DC is in the top ten of County authorities for Recyclables.

Dorset Cllrs Monthly Advice Surgeries

Ryan and Beryl's Surgeries take place in the Wareham Library, for those in the Ward wishing to discuss problems or issues. Beryl's on second Friday 10.15 am – 12 noon. Ryan's on third Tuesday 5pm – 6.15pm
Beryl - 01929 550138 Ryan - 07783362330

Payments List - Meeting Date 18.01.22

– amended

Inv.

Date	Ref No.	Payee	Amount	Details
02.12.21	299244	Amazon	92.04	Disposable face masks
26.10.21	50310	Play Inspection Co	300.00	Play area annual inspections
29.10.21	510746399	Zurich	732.47	Motor insurance renewal
30.11.21	463211	Loomis	42.86	Coin sorting November 2021
30.11.21	27604	Wm Pond	36.94	General maintenance
30.11.21	WGS9760	Wessex Ground Services	1464.58	Grass cutting November 2021
01.12.21	113429	Amazon	17.98	Disposable gloves
01.12.21	113498	Amazon	35.96	Disposable gloves
01.12.21	SINV030342	Ellis Whittam	3963.92	Combined core insurance Year 3
02.12.21	63373	Aston Rose	2475.00	Quarterly rent on Depot
04.12.21	041221CJS	CJ Smith Plumbing	48.00	Attend Town Hall boiler
06.12.21	2021-708	Amazon	47.98	Photo frames
09.12.21	GM13GMRK4AEUI	Amazon	7.35	Washing up liquid
09.12.21	GM13GMUV3AEUI	Amazon	30.00	Bathroom cleaner
09.12.21	2021-214294	Amazon	37.22	Toilet rolls
10.12.21	376209	Amazon	18.64	Bleach
10.12.21	376880	Amazon	11.30	Glass & mirror cleaner
10.12.21	2021-230352	Amazon	33.96	Centrefeed toilet rolls
11.12.21	GB13J8456AAEUI	Amazon	29.28	Paper towels
11.12.21	GB13J5WB0AEUI	Amazon	12.00	Bleach
12.12.21	GB13KD3RYAEUI	Amazon	10.62	Floor cleaner
13.12.21	500792	Dorset Electrical & Fire	219.32	Replace fire extinguishers
13.12.21	2021-3832	Amazon	-23.90	Credit re return of picture frames
15.12.21	464948	Loomis	283.13	Cash collection service - January 2022
15.12.21	SINV030485	Ellis Whittam	232.50	Health & Safety insurance
16.12.21	200783	Lewis-Fry Publications	1000.00	Event booking website initial setup cost
16.12.21	27641	Wm Pond	12.90	Drain cleaner
17.12.21		B Churchill	7.32	Refund of postage paid
19.12.21	30733	A R Harris	226.32	Adapt ceiling lights to LEDs
29.12.21	Dec21HMRC	HMRC	5047.81	December 2021 PAYE & NIC
29.12.21	Dec21DCPF	DC Pension Fund	5208.47	December 2021 pension contributions
29.12.21	82678 35515	SSE Scottish Hydro	64.87	Unit 2, electricity 10-30.11.21
31.12.21		Salaries	13566.99	December 2021 salaries
31.12.21	16078	Rejuvenate	720.00	8 hours support
31.12.21	WGS9847	Wessex Ground Services	46.12	Recreation ground 10.12.21
01.01.22	16199	Rejuvenate	606.48	Software support - January 2022
01.02.22	MEM238024	SLCC	476.00	Membership fees - V Ricketts
	Total BACS		37142.43	
Direct Debits				
26.12.21	9002500415	Fuel Card	55.37	Van diesel
01.12.21	31871336	SSE Gas	168.47	Town Hall gas usage 01.09.21 to 30.11.21
03.12.21	51826 48314	SSE SWALEC	53.67	Pavilion electric
08.12.21	92887254	Asda	42.00	Work trousers
10.12.21	136	The Bear	260.00	Staff Christmas lunch
10.12.21	MF67DCV	DVLA	275.00	Van road tax
12.12.21	9002468847	Fuel Card	54.31	Van diesel
17.12.21	77903 20411	SSE SWALEC	333.59	Quay toilets electricity usage

18.12.21	357536247	Lloyds	7.00	Bank charges 10.10.21 to 09.11.21
19.12.21	6944108	O2	28.80	Mobile - December 2021
21.12.21	6652437	Waterlogic	63.41	Water cooler rental + sanitisation service - Dec 20
22.12.21	846847	Bonline	46.97	CCTV Town Hall & Museum January 2022
31.12.21	32508467	Suez	189.59	Town Hall waste removal - December 2021
04.01.22	961510801	Water2Business	26.50	Pavilion water - January 2022
04.01.22	2697290001	Water2Business	55.00	Howards Lane toilets January 2022
04.01.22	962000001	Water2Business	63.00	Town Hall water - January 2022
04.01.22	840002567	Dorset Council	150.00	Museum rates January 2022
04.01.22	2688769801	Water2Business	601.00	Quay toilets water January 2022
04.01.22	840002647	Dorset Council	936.00	Town Hall rates January 2022
04.01.22	840002576	Dorset Council	948.00	Howards Lane car park rates January 2022
04.01.22	1130016683	Grenke Leasing	120.00	Photocopier
	Total DDRs Payable		4477.68	
		Total Payments	41620.11	

Temporary Scheme of Delegation Council 18 January 2022

The Prime Minister has implemented Plan B which instructs people to work from home where possible, wear masks in indoor public spaces and meet outdoors if possible. Due to the current high number of cases of Omicron in our area (1,078 per 100,000 as per the date of this report) and uncertainty around how legislation or COVID-19 risks and restrictions may change over the coming weeks, it is:

Recommended

- a) That Council approves the temporary delegation to the Proper Officer of the Council in consultation with Members of the Council and its Committees
- b) That this delegation will cease at the next lawful meeting of the Council called in accordance with LGA 1972 Sch12.

Temporary Scheme of Delegation

1. Section 101 of the Local Government Act 1972 provides:
 - That a Council may delegate its powers (except those incapable of delegation) to a committee or an officer.
 - A Committee may delegate its powers to an officer.
2. Any delegation to a Committee or the Proper Officer shall be exercised in compliance with the Council's Standing Orders, any other policies or conditions imposed by the Council and within the law.
3. The Proper Officer may nominate another named Officer to carry out any powers and duties, which have been, delegated to that Officer.
5. In an emergency the Proper Officer is empowered to carry out any function of the Council
6. Where officers are contemplating any action under delegated powers, which is likely to have a significant impact in a particular area, they should also consult the Members, and must ensure that they obtain appropriate legal, financial and other specialist advice before action is taken.

Delegation to The Proper Officer

7. As a temporary measure, to allow for effective decision making, the Proper Officer may be empowered to take any and all decisions in consultation with the Chairman and Vice Chairman of the relevant Committee or Full Council
8. This empowerment does not affect the delegations already in place via Standing Orders or Financial regulations.
9. Records will be kept demonstrating a clear trail (particularly around decision making in any form).
10. All decisions will be reported at the next available Full Council Meeting.

Full Council matters

11. The following items are reserved for Full Council decision only and cannot be delegated to an Officer.
- To appoint the Chairman and Vice-Chairman in May each year
 - To sign off the Governance Statement by 30 June each year
 - To set the Precept
 - To appoint the Head of Paid Service (Town Clerk)
 - To make byelaws
 - To borrow money
 - To consider any matter required by law to be considered by Council

Work in Practice

Planning – Planning applications will be circulated to all members of the Planning and Transport Committee for comment before a specified date. These comments will then be assessed by the Chairman and Deputy Town Clerk, under delegation, before being formulated into a formal response.

Amenities, Personnel and Policy and Resources Committee – informal Zoom meetings of these Committees will take place on the dates scheduled with reports from the Proper Officer with “minded to” decisions, for discussion with Committee Members.

Vanessa Ricketts
Town Clerk

6 January 2022

Budget 2022/2023 and Precept

Comparison between 01/04/21 and 03/11/21 inclusive.

Excludes transactions with an invoice date prior to 01/04/20

		2021/2022	Revised	Actual Net	Balance	2022/2023
INCOME						
Council						
100	Precept	£439,340.00	£0.00	£439,382.18	£42.18	£482,355.00
101	Mayor's Charity	£0.00	£0.00	£0.00	£0.00	£0.00
Total Council		£439,340.00	£0.00	£439,382.18	£42.18	£482,355.00
Policy Resources & Finance						
200	Rent Received					
200/1		£38,000.00	£0.00	£27,219.00	-£10,781.00	£38,000.00
200	Total	£38,000.00	£0.00	£27,219.00	-£10,781.00	£38,000.00
210	Bank Interest	£100.00	£0.00	£20.73	-£79.27	£0.00
220	Neighbourhood Plan	£0.00	£0.00	-£500.00	-£500.00	£0.00
230	Misc Income	£0.00	£0.00	£553.00	£553.00	£0.00
250	CIL	£0.00	£0.00	£0.00	£0.00	£0.00
290	Suspense	£0.00	£0.00	£0.00	£0.00	£0.00
Total Policy Resources & Finance		£38,100.00	£0.00	£27,292.73	-£10,807.27	£38,000.00
Amenities						
300	Corn Exchange Hire Income					
300/1	Corn Exchange	£0.00	£0.00	£2,530.24	£2,530.24	£3,000.00
300/2	Council Chamber					
300/2/1	Weddings	£500.00	£0.00	£1,083.32	£583.32	£1,000.00
300/2/2	Council Chamber Meetings	£0.00	£0.00	£42.19	£42.19	£0.00
300/2/3		£0.00	£0.00	£0.00	£0.00	£0.00
300/2	Total	£500.00	£0.00	£1,125.51	£625.51	£1,000.00
300/3	Town Hall Electricity Recharged	£0.00	£0.00	£0.00	£0.00	£0.00
300	Total	£500.00	£0.00	£3,655.75	£3,155.75	£4,000.00
310	Donations	£0.00	£0.00	£0.00	£0.00	£0.00
320	Parking Income					
320/1	Credit card	£13,000.00	£0.00	£9,295.44	-£3,704.56	£13,000.00
320/2	Cash	£30,000.00	£0.00	£27,760.82	-£2,239.18	£30,000.00
320/3	Telephone payments	£0.00	£0.00	£6,444.07	£6,444.07	£7,000.00
320	Total	£43,000.00	£0.00	£43,500.33	£500.33	£50,000.00
330	Car Park Permits					
330/1	Reserved Bay	£2,500.00	£0.00	£215.88	-£2,284.12	£3,000.00
330/2	Unreserved Bay	£1,000.00	£0.00	£798.29	-£201.71	£2,500.00
330/3	Commercial bay	£1,000.00	£0.00	£0.00	-£1,000.00	£500.00
330/4	Temporary Permits	£0.00	£0.00	£0.00	£0.00	£0.00
330/5	Permit amendments/reissued	£0.00	£0.00	£24.99	£24.99	£0.00
330	Total	£4,500.00	£0.00	£1,039.16	-£3,460.84	£6,000.00
340	Recreation Ground Income					
340/1	Football Income	£1,500.00	£0.00	£845.84	-£654.16	£1,500.00
340/1	Other	£0.00	£0.00	£0.00	£0.00	£0.00

340	Total	£1,500.00	£0.00	£845.84	-£654.16	£1,500.00
350	Croquet Income	£500.00	£0.00	£1,325.01	£825.01	£1,500.00
360	Cricket Income	£0.00	£0.00	£458.34	£458.34	£500.00
		£500.00	£0.00	£1,783.35	£1,283.35	£2,000.00
	Total Amenities	£50,000.00	£0.00	£50,824.43	£824.43	£63,500.00
	Planning & Transport					
400	General	£0.00	£0.00	£0.00	£0.00	£0.00
	Total Planning & Transport	£0.00	£0.00	£0.00	£0.00	£0.00
	Personnel					
500	General	£0.00	£0.00	£0.00	£0.00	£0.00
	Total Personnel	£0.00	£0.00	£0.00	£0.00	£0.00
	Museum					
600	Donations	£1,000.00	£0.00	£793.88	-£206.12	£1,000.00
610	Events	£0.00	£0.00	£0.00	£0.00	£0.00
620	Sales Income	£1,000.00	£0.00	£670.18	-£329.82	£1,000.00
201	Sundry income	£0.00	£0.00	£0.00	£0.00	£0.00
	Total Museum	£2,000.00	£0.00	£1,464.06	-£535.94	£2,000.00
	Floral Displays					
700	Floral Displays	£0.00	£0.00	£2,660.78	£2,660.78	£2,500.00
	Total Floral Displays	£0.00	£0.00	£2,660.78	£2,660.78	£2,500.00
	Reserves					
800	Cil	£0.00	£0.00	£11,400.87	£11,400.87	£0.00
	Total Reserves	£0.00	£0.00	£11,400.87	£11,400.87	£0.00
	Total Income	£529,440.00	£0.00	£533,025.05	£3,585.05	£588,355.00

Financial Budget Comparison

Comparison between 01/04/21 and 03/11/21 inclusive.

Excludes transactions with an invoice date prior to 01/04/20

		2021/2022	Revised	Actual Net	Balance	2022/2023
EXPENDITURE						
Council						
1100	Mayoral Expenses					
1100/1	Mayor	£2,500.00	£0.00	£310.65	£2,189.35	£2,500.00
1100/2	Deputy Mayor	£225.00	£0.00	£0.00	£225.00	£225.00
1100/3	Regalia & Gowns	£0.00	£0.00	£0.00	£0.00	£1,000.00
1100/4	Mayor's Charity	£0.00	£0.00	£0.00	£0.00	£0.00
1100	Total	£2,725.00	£0.00	£310.65	£2,414.35	£3,725.00
1200	Election Expenses	£1,500.00	£0.00	£0.00	£1,500.00	£1,500.00
1250	Ceremonial Photographs	£0.00	£0.00	£0.00	£0.00	£0.00
1260	Events					
1260/1	Civic Events	£1,500.00	£0.00	£0.00	£1,500.00	£4,000.00
1260/2	General Events	£500.00	£0.00	£0.00	£500.00	£1,000.00
1260	Total	£2,000.00	£0.00	£0.00	£2,000.00	£5,000.00
Total Council		£6,225.00	£0.00	£310.65	£5,914.35	£10,225.00
Policy Resources & Finance						
2100	Staff Costs - Salaries					
2100/1	Staff Costs - Salaries	£227,575.00	£0.00	£125,058.51	£102,516.49	£246,000.00
2100/2	Employers NI	£21,450.00	£0.00	£11,628.53	£9,821.47	£28,000.00
2100/3	Staff Pensions Employee	£0.00	£0.00	£0.00	£0.00	£0.00
2100/4	Mileage					
2100/4/1	Mileage - Councillors	£750.00	£0.00	£0.00	£750.00	£750.00
2100/4/2	Mileage - Staff	£750.00	£0.00	£532.49	£217.51	£1,000.00
2100/4	Total	£1,500.00	£0.00	£532.49	£967.51	£1,750.00
2100/5	Employee NI	£0.00	£0.00	£0.00	£0.00	£0.00
2100/6	Employee PAYE	£0.00	£0.00	£0.00	£0.00	£0.00
2100/7	Staff Pensions Employer	£52,600.00	£0.00	£27,295.14	£25,304.86	£55,500.00
2100	Total	£303,125.00	£0.00	£164,514.67	£138,610.33	£331,250.00
2200	Staff Costs General					
2200/1	Meetings & Training	£2,500.00	£0.00	£840.00	£1,660.00	£3,000.00
2200/2	Staff Clothing	£700.00	£0.00	£287.74	£412.26	£700.00
2200	Total	£3,200.00	£0.00	£1,127.74	£2,072.26	£3,700.00
2250	Neighbourhood Plan	£500.00	£0.00	£1,566.55	-£1,066.55	£0.00
2260	Honorariums	£2,000.00	£0.00	£1,450.00	£550.00	£2,000.00
2270	Town Crier Competition	£500.00	£0.00	£0.00	£500.00	£500.00
2280	Burial Board Contribution	£15,850.00	£0.00	£7,916.85	£7,933.15	£15,850.00
		£22,050.00	£0.00	£12,061.14	£9,988.86	£22,050.00
2300	Professional Fees					
2300/1	Audit Fees					
2300/1	Audit Fees - Internal	£600.00	£0.00	£713.00	-£113.00	£1,200.00
2300/2	Audit Fees - External	£1,000.00	£0.00	£1,000.00	£0.00	£1,300.00
2300/1	Total	£1,600.00	£0.00	£1,713.00	-£113.00	£2,500.00
2300	Total	£1,600.00	£0.00	£1,713.00	-£113.00	£2,500.00
2310	H & S Consultancy	£3,000.00	£0.00	£0.00	£3,000.00	£3,700.00
2311	Consultancy Fees	£3,500.00	£0.00	£0.00	£3,500.00	£2,000.00

2320	Subscriptions	£3,000.00	£0.00	£1,974.34	£1,025.66	£3,000.00
2330	Legal Fees & Costs	£2,500.00	£0.00	£1,205.00	£1,295.00	£2,500.00
		£12,000.00	£0.00	£3,179.34	£8,820.66	£11,200.00
2340	Grants & Donations					
2340/1	Donations	£0.00	£0.00	£2,000.00	-£2,000.00	£0.00
2340/2	Grants	£6,000.00	£0.00	£0.00	£6,000.00	£6,000.00
2340/3	PYCF SLA	£4,500.00	£0.00	£4,500.00	£0.00	£4,500.00
2340	Total	£10,500.00	£0.00	£6,500.00	£4,000.00	£10,500.00
2400	Office Costs					
2400/1	Insurance	£6,700.00	£0.00	£85.00	£6,615.00	£6,700.00
2400/2	Bank Charges	£60.00	£0.00	£42.85	£17.15	£100.00
2400/3	Office Expenditure	£3,000.00	£0.00	£1,888.83	£1,111.17	£3,000.00
2400/4	Telephones	£2,000.00	£0.00	£1,262.35	£737.65	£2,000.00
2400/5	Premises Licences	£1,500.00	£0.00	£241.39	£1,258.61	£2,000.00
2400/6	Computer	£1,000.00	£0.00	£2,011.69	-£1,011.69	£1,500.00
2400/7	Software Support	£6,000.00	£0.00	£6,845.80	-£845.80	£8,000.00
2400/8	Web Site	£300.00	£0.00	£35.00	£265.00	£300.00
2400/9	Misc Cleaning	£500.00	£0.00	£467.76	£32.24	£500.00
2400	Total	£21,060.00	£0.00	£12,880.67	£8,179.33	£24,100.00
2450	CCTV Costs	£1,000.00	£0.00	£273.98	£726.02	£1,000.00
2460	Vehicle Replacement	£2,000.00	£0.00	£0.00	£2,000.00	£2,000.00
2465	Contingency	£2,000.00	£0.00	£0.00	£2,000.00	£2,000.00
2500	Health & Safety Mitigation	£2,000.00	£0.00	£0.00	£2,000.00	£2,000.00
2800	General Reserves	£10,000.00	£0.00	£0.00	£10,000.00	£8,000.00
2900	COVID19 costs	£1,000.00	£0.00	£211.59	£788.41	£0.00
2999	Suspense	£0.00	£0.00	£3,524.87	-£3,524.87	£0.00
	TOTAL	£18,000.00	£0.00	£4,010.44	£13,989.56	£15,000.00
Total Policy Resources & Finance		£388,335.00	£0.00	£204,859.26	£183,475.74	£416,600.00

Amenities

3100	Town Hall General					
3100/1	Town Hall Electric	£3,000.00	£0.00	£1,432.40	£1,567.60	£3,000.00
3100/2	Town Hall Gas	£2,000.00	£0.00	£2,292.72	-£292.72	£4,000.00
3100/3	Town Hall Water	£1,300.00	£0.00	£526.00	£774.00	£1,300.00
3100/4	Town Hall Rates	£10,000.00	£0.00	£6,548.25	£3,451.75	£10,000.00
3100/5	Town Hall Advertising	£500.00	£0.00	£0.00	£500.00	£500.00
3100/6	Town Hall Equipment New	£1,000.00	£0.00	£256.07	£743.93	£1,000.00
3100/7	Town Hall Equip & Buildings Maint.	£7,000.00	£0.00	£9,464.08	-£2,464.08	£10,000.00
3100/8	Town Hall replacement windows	£2,000.00	£0.00	£0.00	£2,000.00	£2,000.00
3100/9	Town Hall lighting upgrade	£15,000.00	£0.00	£0.00	£15,000.00	£0.00
3100/10	Town Hall stair lift	£0.00	£0.00	£0.00	£0.00	£1,000.00
3100/11	Town Hall Cleaning	£0.00	£0.00	£0.00	£0.00	£500.00
3100/70	Town Hall Reserves	£0.00	£0.00	£0.00	£0.00	£0.00
3100	Total	£41,800.00	£0.00	£20,519.52	£21,280.48	£33,300.00
3150	Depot					
3150/1	Depot Rent	£9,000.00	£0.00	£9,677.41	-£677.41	£9,000.00
3150/2	Depot Equipment	£1,000.00	£0.00	£334.17	£665.83	£1,000.00
3150/3	Depot Utilities					
3150/3/1	Depot Electricity	£0.00	£0.00	£108.01	-£108.01	£750.00

3150/3/2	Depot Water	£0.00	£0.00	£0.00	£0.00	£250.00
3150/3	Total	£0.00	£0.00	£108.01	-£108.01	£1,000.00
3150/4	Depot Insurance	£0.00	£0.00	£166.81	-£166.81	£350.00
3150/5	Depot Service Charge	£0.00	£0.00	£223.77	-£223.77	£500.00
3150/6	Depot Maintenance	£0.00	£0.00	£37.82	-£37.82	£500.00
3150	Total	£10,000.00	£0.00	£10,547.99	-£547.99	£12,350.00
3200	Vehicle Costs					
3200/1	Vehicle Service & Maintenance	£1,200.00	£0.00	£580.41	£619.59	£1,200.00
3200/2	Vehicle Leasing Costs	£2,500.00	£0.00	£1,362.06	£1,137.94	£2,500.00
3200/3	Vehicle Fuel	£1,500.00	£0.00	£1,080.66	£419.34	£1,500.00
3200/4	Vehicle Insurance	£800.00	£0.00	£0.00	£800.00	£800.00
3200/5	Machinery & Equipment	£0.00	£0.00	£0.00	£0.00	£5,000.00
3200	Total	£6,000.00	£0.00	£3,023.13	£2,976.87	£11,000.00
3300	General Expenditure					
3300/1	Street Lighting	£1,500.00	£0.00	£426.39	£1,073.61	£1,500.00
3300/2	War Memorial Maintenance	£250.00	£0.00	£0.00	£250.00	£250.00
3300/3	General Maintenance	£1,500.00	£0.00	£1,632.40	-£132.40	£1,500.00
3300/4	Street Furniture & seats	£1,000.00	£0.00	£95.00	£905.00	£1,000.00
3300/5	Bus Shelter Maintenance	£250.00	£0.00	£0.00	£250.00	£250.00
3300	Total	£4,500.00	£0.00	£2,153.79	£2,346.21	£4,500.00
3400	Howards Lane Toilets					
3400/1	HL Rates	£1,250.00	£0.00	-£1,010.48	£2,260.48	£0.00
3400/2	HL Cleaning	£1,000.00	£0.00	£454.52	£545.48	£1,000.00
3400/3	HL Maintenance	£1,000.00	£0.00	£146.86	£853.14	£1,000.00
3400/4	HL Utilities					
3400/4/1	HL Water Charges	£1,000.00	£0.00	£619.49	£380.51	£1,000.00
3400/4/2	HL Electricity Charges	£1,000.00	£0.00	£290.79	£709.21	£1,000.00
3400/4	Total	£2,000.00	£0.00	£910.28	£1,089.72	£2,000.00
3400	Total	£5,250.00	£0.00	£501.18	£4,748.82	£4,000.00
3450	Quay Toilets					
3450/1	Quay Toilets Rates	£2,300.00	£0.00	-£1,771.45	£4,071.45	£0.00
3450/2	Quay Toilets Cleaning	£1,000.00	£0.00	£539.02	£460.98	£1,000.00
3450/3	Quay Toilets Maintenance	£1,500.00	£0.00	£141.64	£1,358.36	£13,000.00
3450/4	Quay Toilets Utilities					
3450/4/1	Quay Toilets Water	£6,000.00	£0.00	£2,173.83	£3,826.17	£5,100.00
3450/4/2	Quay Toilets Electricity	£1,000.00	£0.00	£780.40	£219.60	£1,000.00
3450/4	Total	£7,000.00	£0.00	£2,954.23	£4,045.77	£6,100.00
3450	Total	£11,800.00	£0.00	£1,863.44	£9,936.56	£20,100.00
3500	Howards Lane Car Park					
3500/1	HL Car Park Rates	£9,750.00	£0.00	£6,637.00	£3,113.00	£10,000.00
3500/2	HL Car Park New Equipment	£1,000.00	£0.00	£0.00	£1,000.00	£1,000.00
3500/3	HL Car Park Tickets	£300.00	£0.00	£138.00	£162.00	£300.00
3500/4	HL Car Park Money Collection					
3500/4/1	HL Money Collection Card Fees	£1,000.00	£0.00	£760.33	£239.67	£1,000.00
3500/4/2	HL Money Collection Cash Fees	£3,000.00	£0.00	£2,118.09	£881.91	£3,000.00
3500/4/3	HL tickets cash refunds	£0.00	£0.00	£0.00	£0.00	£0.00

3500/4	Total	£4,000.00	£0.00	£2,878.42	£1,121.58	£4,000.00
3500/5	HL Car Park Maintenance	£500.00	£0.00	£0.00	£500.00	£500.00
3500/6	HL Car Park Drainage Works	£0.00	£0.00	£0.00	£0.00	£0.00
3500/7	HL Car Park Tree Works	£0.00	£0.00	£0.00	£0.00	£0.00
3500	Total	£500.00	£0.00	£0.00	£500.00	£500.00
3501	Commission on CC takings	£0.00	£0.00	£418.28	-£418.28	£750.00
3502	Commission on telephone takings	£0.00	£0.00	£364.75	-£364.75	£1,000.00
3500	Total	£15,550.00	£0.00	£10,436.45	£5,113.55	£17,550.00
3550	Pavilion					
3550/1	Pavilion Utilities					
3550/1/1	Pavilion Utilities Gas	£100.00	£0.00	£0.00	£100.00	£100.00
3550/1/2	Pavilion Utilities Water	£500.00	£0.00	£219.56	£280.44	£500.00
3550/1/3	Pavilion Utilities Electric	£400.00	£0.00	£122.79	£277.21	£400.00
3550/1	Total	£1,000.00	£0.00	£342.35	£657.65	£1,000.00
3550/2	Pavilion Maintenance	£500.00	£0.00	£2.92	£497.08	£500.00
3550	Total	£1,500.00	£0.00	£345.27	£1,154.73	£1,500.00
3600	Recreation Ground					
3600/1	Recreation Ground Maintenance	£1,000.00	£0.00	£2,969.03	-£1,969.03	£1,500.00
3600/2	Recreation Ground Grass Cutting	£5,000.00	£0.00	£1,971.68	£3,028.32	£3,000.00
3600/3	Recreation Ground New Equipment	£250.00	£0.00	£1,097.66	-£847.66	£250.00
3600/4	Recreation Ground hire refunds	£0.00	£0.00	£0.00	£0.00	£0.00
3600	Total	£6,250.00	£0.00	£6,038.37	£211.63	£4,750.00
3650	Play Area					
3650/1	Play Area Maintenance	£1,000.00	£0.00	£0.00	£1,000.00	£1,000.00
3650/2	Play Area Reserve	£5,000.00	£0.00	£0.00	£5,000.00	£5,000.00
3650/3	Play Area PWLB	£0.00	£0.00	£0.00	£0.00	£19,000.00
3650	Total	£6,000.00	£0.00	£0.00	£6,000.00	£25,000.00
3660	Skate Park					
3660/1	Skate Park build	£0.00	£0.00	£205.00	-£205.00	£0.00
3660	Total	£0.00	£0.00	£205.00	-£205.00	£0.00
3670	Play Area Projects					
3670/1	Professional fees	£0.00	£0.00	£9,750.00	-£9,750.00	£0.00
3670	Total	£0.00	£0.00	£9,750.00	-£9,750.00	£0.00
3700	Mill Lane					
3700/1	Mill Lane Maintenance	£1,000.00	£0.00	£844.99	£155.01	£1,000.00
3700/2	Mill Lane PWLB	£4,400.00	£0.00	£2,201.79	£2,198.21	£4,400.00
3700/3	Mill Lane Roof	£8,000.00	£0.00	£47,901.74	-£39,901.74	£0.00
3700	Total	£13,400.00	£0.00	£50,948.52	-£37,548.52	£5,400.00
3750	Northmoor Allotments					
3750/1	Northmoor Allotment Rents	£0.00	£0.00	£0.00		£350.00
3750/2	Northmoor Haven Group	£0.00	£0.00	£0.00	£0.00	£350.00
3750	Total	£0.00	£0.00	£0.00	£0.00	£700.00
3800	Hauses Field					
3800/1	Hauses Field Tree Survey & Works	£0.00	£0.00	£708.80	-£708.80	£1,000.00
3800/3	Hauses Field Maint					£1,000.00

3800/2	Hauses Field Grass Cutting	£0.00	£0.00	£1,701.37	-£1,701.37	£3,000.00
3800	Total	£0.00	£0.00	£2,410.17	-£2,410.17	£5,000.00
3850	Floral Displays					
3850/1	Plants for displays	£4,500.00	£0.00	£4,044.81	£455.19	£5,500.00
3850	Total	£4,500.00	£0.00	£4,044.81	£455.19	£5,500.00
3860	General Tree Survey	£0.00	£0.00	£0.00	£0.00	£5,000.00
Total Amenities		£126,550.00	£0.00	£122,787.64	£3,762.36	£155,650.00
Planning & Transport						
4000	P & T General	£0.00	£0.00	£0.00	£0.00	£0.00
Total Planning & Transport		£0.00	£0.00	£0.00	£0.00	£0.00
Personnel						
5000	Personnel General					
5000/1	Advertising Staff Vacancies	£500.00	£0.00	£0.00	£500.00	£500.00
5000	Total	£500.00	£0.00	£0.00	£500.00	£500.00
Total Personnel		£500.00	£0.00	£0.00	£500.00	£500.00
Museum						
6000	Museum Rates	£2,000.00	£0.00	£1,047.00	£953.00	£2,000.00
6100	Museum Events	£300.00	£0.00	£0.00	£300.00	£300.00
6110	Museum Telephone	£200.00	£0.00	£107.57	£92.43	£200.00
6120	Museum Stationery	£100.00	£0.00	£10.00	£90.00	£100.00
6130	Museum Security Alarm	£500.00	£0.00	£0.00	£500.00	£500.00
6140	Museum Stock for Resale	£500.00	£0.00	£325.13	£174.87	£500.00
6150	Museum Subscriptions	£250.00	£0.00	£73.00	£177.00	£150.00
6160	Museum Equipment New					
6160/1	Display Cabinet Reserve	£250.00	£0.00	£0.00	£250.00	£250.00
6160/2	Museum New Equipment General	£500.00	£0.00	£127.61	£372.39	£500.00
6160	Total	£750.00	£0.00	£127.61	£622.39	£750.00
6170	Museum Equipment Maintenance	£250.00	£0.00	£0.00	£250.00	£250.00
6175	Museum Cleaning Maint Impr	£175.00	£0.00	£0.00	£175.00	£175.00
6180	Museum Training	£180.00	£0.00	£0.00	£180.00	£180.00
6185	Museum Signage	£200.00	£0.00	£0.00	£200.00	£200.00
6190	Museum Mileage	£50.00	£0.00	£0.00	£50.00	£50.00
6195	Museum Sundries	£25.00	£0.00	£200.00	-£175.00	£25.00
6200	Covid requirements	£500.00	£0.00	£190.83	£309.17	£0.00
Total Museum		£5,980.00	£0.00	£2,081.14	£3,898.86	£5,380.00
Floral Displays - Transferred to Amenities						
7000	Floral Displays					
7000/1	Floral Displays Expenses	£0.00	£0.00	£6.25	-£6.25	£0.00
2550	Total	£0.00	£0.00	£6.25	-£6.25	£0.00
Total Floral Displays		£0.00	£0.00	£6.25	-£6.25	£0.00
Reserves						
8001	Earmarked Reserves					
8001/1	Gateway Project	£0.00	£0.00	£0.00	£0.00	£0.00
8001/2	Skate Park	£0.00	£0.00	£0.00	£0.00	£0.00
8001	Total	£0.00	£0.00	£0.00	£0.00	£0.00

Total Reserves	£0.00	£0.00	£0.00	£0.00	£0.00
Total Expenditure	£527,590.00	£0.00	£330,044.94	£197,545.06	£588,355.00
Total Income	£529,440.00	£0.00	£533,025.05	£3,585.05	£588,355.00
Total Expenditure	£527,590.00	£0.00	£330,044.94	£197,545.06	£588,355.00
Total Net Balance	£1,850.00		£202,980.11		£0.00
Precept 2021/22	439,340.00				
			%increase		100.00%

2021/2022 precept £439,340 - Band D precept on tax base of 2163.3 = £203.09

2022/2023 precept £482,355 - Band D precept on tax base of 2186.3 = £220.63

Increase = £17.54 per annum (£1.46 per month/34p per week) or 8.64%