



Minutes of a meeting of the Town Council held on Tuesday 20 July 2021 in the Council Chamber, Town Hall, East Street, Wareham at 7.00pm.

Members Present: Councillors K Green (Mayor), D Budd, D Cleaton, M Cotton, K Critchley, B Ezzard, H Goodinge, Z Gover, V Green, M Humphries, S Kemp, L Kirk, R Schofield, C Turner

Officers present: V Ricketts, Town Clerk; K Noble, Deputy Town Clerk

20. Apologies for absence

Apologies were received from Councillors M Russell, B Dean and Dorset Councillor R Holloway.

21. Declarations of interest

There were no declarations of interest.

22. Public participation time

There were 5 members of the public present. No items were raised.

23. Confirmation of the minutes of the previous meetings

The minutes of the previous meetings of the Town Council held on 27 April 2021 and 5 May 2021 were presented by the Mayor.

Resolved that the minutes be taken as read, confirmed and signed by the Mayor.

24. Matters arising from the minutes of the previous meeting

Minute 549 – An update was requested with regards to the Parking Issues Working Party. It was confirmed that a meeting of the Working Party had taken place and ideas discussed. A further meeting would be taking place in due course.

Minute 554 – A query was raised regarding Volunteer of the Year nominations. It was clarified that nominations for 2021 would be requested later in the year. The presentation for both 2020 and 2021 winners would take place at the Christmas Reception.

25. Payment of outstanding creditors

The Town Clerk presented a list of payments for approval.

Resolved that payments in the sum of £2,824.61 (£816.11 BACS and £2,008.50 Direct Debits), be approved.

26. Appointment of Committees and Other Bodies

- a) **Resolved** that the following Committees of the Council be approved and the Members, as appended to these minutes, service on these bodies for the Civic Year 2021/22:
- Policy, Resources and Finance Committee (9 Members)
 - Amenities Committee (7 Members)
 - Planning and Transport Committee (7 Members)
 - Personnel Committee (7 Members)
- b) **Resolved** that Members appointed to serve on the Museum Committee and Wareham Neighbourhood Plan Steering Group for the municipal year 2021/22, as appended to these minutes, be approved.

27. Representatives on Outside Bodies

Resolved that the representatives on outside bodies for the municipal year 2021/22 be approved, as appended to these minutes.

28. Reports by the Dorset Council Ward Councillors and representatives on outside bodies

Dorset Ward Councillor Ezzard presented her written report.

Councillor Turner presented a verbal report updating members on a meeting of Harbin and Pitts Charity, the refurbishment of the Streche Almshouses, and Wareham Growers entry for the In Bloom competition. An update was also given regarding the ongoing appeal to Network Rail for improvements to the railway crossing. Michael Tomlinson MP attended a meeting with members from Dorset Council to discuss this further. Mr Tomlinson had complimented the Neighbourhood Plan on its inclusion of a policy to retain the level crossing which would add weight to the request. Members would be updated with any further developments.

The Mayor asked for his thanks to be passed to Mr Tomlinson for his support on this matter.

29. To receive such communications as the Town Mayor may wish to place before the Council

The Mayor reminded Members that responses to the Civic Service invitation were required by Monday.

30. Reports of committees and sub-groups

The following minutes of the Council's Committees were presented by the Committee Chairmen:

- a) Amenities Committee – 28 April 2021
Minute 565 – The BT phone box is not available for adoption.
Minute 568 – The re-roofing of 2 Mill Lane has been completed and thanks were noted for the Operations Manager.
- b) Policy, Resources and Finance Committee – 4 May 2021

Resolved that the minutes of the Council's Committees be received.

31. Notes from Informal Council Meetings

Resolved that the minutes from the informal meetings held between 8 May and 19 July were received.

32. Delegated Decisions

Resolved that the list of delegated decisions made during 8 May and 19 July, when the Council were unable to meet, be received.

33. Recreational Facilities Report

Members considered a report on the condition of the play areas and BMX track and the proposal to undertake a recreational facilities project to improve the facilities. The BMX track was closed due to health and safety reasons as it was not viable to repair. The site would reopen as a dirt track once the ramps had been removed.

Resolved that the Council approved, in principle, a recreational facilities project, managed under the Amenities Committee, to be undertaken to replace the play areas and install a new skate/BMX park. All funding sources are to be explored and any shortfall to be funded by a public works loan.

34. Wareham Town Council Hub – Community and Visitors Centre

Members considered a report on a possible Community and Visitors Centre within the Corn Exchange. The Wareham Tourist Information Centre had now closed and funding was available from Dorset Council to set up a service to incorporate some of the Tourist Information Centre elements.

Resolved that the Council approved the investigation, in principle, of the proposal for the Corn Exchange to be used for a Town Council Hub and Visitor Centre and that a bid be submitted to Dorset Council for funding.

35. Motion from Councillor Cotton

Members considered the following motion from Councillor Cotton which had been received in accordance with the Council's Standing Orders:

“Review and modification of the speed limit on Carey Road. That the Council write a letter in support of Wareham St. Martin Parish Council's letter to Dorset Council”.

Resolved that the Council agreed to support the proposal and requested the Town Clerk to liaise with the Clerk from Wareham St. Martin Parish Council.

36. Any other items the Mayor deems urgent

No items were raised.

37. Date of next meeting

It was noted that the next meeting of the Town Council was scheduled to be held at 7.00pm on 17 August 2021.

Mayor.....

Date.....

Appointments for 2021/22

Standing Committees

Policy, Finance and Resources Committee (9)

Liberal Democrat (5)

Keith Critchley

David Budd

Keith Green

Vera Green

Robert Schofield

Conservative (1)

Malcolm Russell

Independent (3)

Marian Cotton

Zoe Gover

Carol Turner

Amenities Committee (7)

Liberal Democrat (4)

David Budd

Beryl Ezzard

Vera Green

Lucia Kirk

Conservative (1)

Hillary Goodinge

Independent (2)

Sue Kemp

Carol Turner

Planning and Transport Committee (7)

Liberal Democrat (4)

David Budd

Doreen Cleaton

Keith Green

Robert Schofield

Conservative (1)

Maxine Humphries

Independent (2)

Bob Dean

Zoe Gover

Personnel Committee (7)

Liberal Democrat (4)

David Budd

Keith Critchley

Keith Green

Lucia Kirk

Conservative (1)

Malcolm Russell

Independent (2)

Zoe Gover

Carol Turner

Other Committees and Groups

Museum Committee (2)

Doreen Cleaton

Bob Dean

Wareham Neighbourhood Plan Steering Group

David Budd

Doreen Cleaton

Keith Critchley

Bob Dean

Beryl Ezzard

Hilary Goodinge

Keith Green

Carol Turner

Appointments of representatives to Outside Bodies for 2021/2022

Organisation	Councillor(s) appointed
Allotment Associations Bestwall Northmoor	B Dean M Cotton
Carey Hut Charitable Trust	D Cleaton M Cotton
Christmas Lights Committee	H Goodinge
DAPTC Purbeck Area	Vacancy
DAPTC Larger Parishes & Towns	K Green V Green
Dementia Friendly Purbeck	Z Gover L Kirk C Turner
Fairtrade Association	B Dean
Harbin & Pitts Charity	C Turner
Litter Free Purbeck	Z Gover M Humphries C Turner
East Dorset & Purbeck Citizens Advice	V Green
Purbeck Community Rail Partnership Stakeholder Group	D Budd (reserve – M Humphries)
Purbeck Heritage Network (Forum)	B Dean
Purbeck Transport Action Group	R Schofield
Rural Transport Forum	B Ezzard
Streche Almshouses (4-year term)	S Kemp M Russell R Schofield C Turner
Swanage & Wareham Rugby Club	Vacancy
Twinning Associations	D Cleaton B Dean

Wareham Burial Joint Committee	D Cleaton K Critchley H Goodinge V Green L Kirk
Wareham Carnival Committee	B Dean S Kemp
Wareham Disabled Club	D Cleaton
Wareham and District Development Trust	M Humphries
Wareham Relief in Need and Sickness	K Green (ex officio) L Kirk C Turner
Wareham Town Band	D Cleaton
Wareham Youth & Community Foundation	B Dean K Green (ex officio) S Kemp L Kirk

WAREHAM TOWN COUNCIL
DELEGATED DECISIONS

DATE	DETAILS	DECISION	AUTHORISED BY
18/05/2021	Introducing a licence to hire Recreation Ground	Approved	Council
	CAB should be reimbursed the storage costs of £117 during the roofing works to Mill Lane.	Approved	Council
	Current "by appointment only" opening of the Council offices should continue until the full easement of lockdown restrictions	Approved	Council
25/05/2021	Planting of 3 cherry trees at Church Green	Approved	Council
08/06/2021	All Members to undertake DAPTC training. Town Clerk to recirculate Training Needs Analysis and the preamble to the DAPTC Chairmanship training.	Approved	Council
	If lockdown was not eased on 21 June, then the Council should continue with the delegations and informal meetings	Approved	Council
18/06/2021	TC to instruct Surrey Hills Solicitors in the matter of the rent review for SWRFC on 14/06/21	Approved	KC/DB
21/06/2021	Purchasing a tablet for Operations Officer	Approved	KC/DG
	It was agreed to provisionally schedule a Council meeting on 20 th July and Amenities Committee on 21 st July. It may be possible for Councillors to attend via zoom; however, they would not have voting rights.	Approved	Council
	Museum Opening on 26 June - Members felt that due to the extension of the lockdown restrictions it would be safer to delay the opening until 19 th July.	Approved	Council
	WNP - The Town Clerk in consultation with the NDP Steering Group Chair is delegated to progress to the referendum	Approved	Council
24/06/2021	Closure and decommissioning of the Hauses Field Skate Park due to health and safety concerns	Approved	TC, DB, VG, Skate Park WP
05/07/2021	Face to face meetings to resume on 20 July	Approved	Council
	It was agreed that the reception should re-open 10 am – 1 pm Monday to Friday and a clear screen should be installed	Approved	Council
	The Town Clerk will chase the Museum Manager for details of volunteers requiring permits. (Howard's Lane) The Amenities Committee will look at a parking permit strategy in due course	Approved	Council
	It was agreed in principle that a recreational facilities loan should be considered and that costings should be sought for further consideration.	Approved	Council
	Cllr Critchley stated that a letter will be sent to Dorset Council from the Burial Board Committee to claim back the Conniger Car Park	Approved	Council
	PYCF have asked for the Council's permission to put a vehicle on the Recreation Ground and Hauses Field once a week. The request was refused	Approved	Council