



**Minutes of a meeting of the Town Council held on Tuesday 17 August 2021 in the Council Chamber, Town Hall, East Street, Wareham at 7.00pm.**

**Members Present:** Councillors K Green (Mayor), M Russell (Deputy Mayor), D Budd, D Cleaton, M Cotton, K Critchley, B Dean, B Ezzard, H Goodinge, Z Gover, V Green, M Humphries, S Kemp, C Turner

**Officers present:** K Noble, Deputy Town Clerk; T Bailey, Operations Manager

The Mayor proposed a variation of order of business to consider the Code of Conduct and Hub Business Plan items after the payment of outstanding creditors, which was agreed.

**82. Apologies for absence**

Apologies were received from Councillor L Kirk, V Ricketts the Town Clerk and Dorset Councillor R Holloway.

**83. Declarations of interest**

There were no declarations of interest.

**84. Public participation time**

There were three members of the public present. No items were raised.

**85. Confirmation of the minutes of the previous meeting**

The minutes of the previous meeting of the Town Council held on 20 July 2021 and the extraordinary meeting held on 3 August 2021 were presented by the Mayor.

**Resolved** that the minutes be taken as read, confirmed and signed by the Mayor, subject to the word District being amended to Dorset on item 28.

**86. Matters arising from the minutes of the previous meeting**

As per Standing Orders, the Dorset Ward Councillors reports should be item 5 on the agenda.

The Parking Working Group will be presenting a report to the Planning and Transport Committee regarding the way forward.

Clarification was required whether the Rural Transport Forum still existed.

There were no matters arising from the extraordinary meeting held on 3 August.

**87. Payments for outstanding creditors**

The list of payments were presented for approval.

**Resolved** that payments in the sum of £62,222.63 (£34,290.80 BACS and £27,931.83 Direct Debits), be approved.

**88. Code of Conduct**

Councillors who had not attended the training would be contacted by the office with further training dates.

**Resolved** that this item was deferred until the next meeting.

**89. Hub Business Plan**

A lengthy discussion took place and some financial concerns were raised.

The Purbeck Artisan Centre submitted a proposal for a tourist information centre to Dorset Councillor Ezzard, which would be forwarded for the Town Council's consideration.

**Resolved** that the Hub Business Plan be referred to the Policy, Resources and Finance Committee for further consideration before reporting back to Council.

**90. Reports by Dorset Ward Councillors and representatives on outside bodies**

Dorset Councillor Ezzard presented the written report supplied by Dorset Councillor Holloway. Dorset Councillor Ezzard added that the proposed car parking charges strategy was now out for consultation.

The Mayor asked for his thanks to be passed on to Dorset Councillor Holloway.

**91. To receive such communications as the Town Mayor may wish to place before the Council**

The Mayor would be attending a meeting at the Youth Centre on 18 August.

**92. Reports from committees and sub-groups**

The following draft minutes of the Council's Committees were presented by the Committee Chairmen:

- a) Amenities Committee – 21 July 2021
- b) Planning and Transport Committee – 4 August 2021
- c) Policy, Resources and Finance Committee – 27 July 2021

**Resolved** that the minutes of the Council's Committees be received.

**93. Motion from Councillor Russell regarding a flag-pole**

Members considered the following motion from Councillor Russell, which had been received in accordance with the Council's Standing Orders:

"That the Council purchases a flag-pole, similar to that at Westport House, for positioning at an agreed site of either:

- a) Replacement of War Memorial Flag staff with a taller one; or
- b) Replace the old stump in Howards Lane car park; or
- c) On St John's Hill traffic island"

**Resolved** that the item be referred to the Policy, Resources & Finance Committee for further consideration.

**94. Calendar of Meetings 2022**

**Resolved** that the circulated calendar of meetings be approved.

It was requested that the meeting dates were entered into Councillors electronic calendars.

**95. Platinum Jubilee Event**

**Resolved** that a Task and Finish Group was appointed and would include representatives from the community and local organisations, to consider arrangements for a Platinum Jubilee Event. Members appointed to the group were Councillors Turner, Dean, Humphries, Ezzard, Cotton and the Mayor.

An initial meeting of the group would be open to Councillors only.

**96. Date for Christmas Reception**

**Resolved** that, being mindful the coronavirus was still likely to be of concern and large indoor gatherings were best avoided, the Christmas Reception would be held after the Council meeting on Tuesday 14 December. The Volunteer of the Year 2020 and 2021 with members of their families, would be invited to the Corn Exchange for the presentations followed by drinks and light refreshments.

**97. Community Governance Review**

**Resolved** that Dorset Council be notified that the Town Council propose no changes.

**98. To appoint the Deputy Town Clerk as Acting Proper Officer in the absence of the Town Clerk**

**Resolved** that the Deputy Town Clerk was appointed as Acting Proper Officer in the absence of the Town Clerk

**99. Any other items the Mayor deems urgent**

A query was raised regarding the Remembrance Parade and inviting uniformed military personnel. It was confirmed that the Royal British Legion organise the Parade and should be contacted regarding this matter.

The Council requested that best wishes be sent to the Town Clerk and her family.

An update on the Civic Service was requested. The Mayor confirmed that the Civic Service had been postponed and a decision would be made in January on when it would be held.

**100. Date of next meeting**

It was noted that the next meeting of the Town Council was scheduled to be held at **7.00pm on 28 September 2021.**

Mayor..... Date.....