



**Minutes of a meeting of the Town Council held on
Tuesday 2 March 2021 via Zoom at 7.00pm.**

Members Present: Councillors L Kirk (Mayor), K Green (Deputy Mayor), D Budd, M Cotton, K Critchley, B Dean, B Ezzard, H Goodinge, Z Gover, V Green, M Humphries, S Kemp, M Russell, R Schofield, C Turner

Officers present: V Ricketts, Town Clerk; T Bailey, Committee Clerk

447. Apologies for absence

Apologies were received and accepted from Councillor Cleaton.

448. Declarations of interest

There were no declarations of interest.

449. Public participation time

There were 31 members of the public present.

A member of the public made a presentation to the Council on a proposal for the pedestrianisation of The Quay car park, seeking support. The documents associated with this proposal had been sent to Council prior to the meeting and were included in the Members' agenda pack. The Mayor thanked the member of the public for his thorough presentation and advised that the Council would respond in writing.

450. Confirmation of the minutes of the previous meetings

The minutes of the previous meetings of the Town Council held on 12 and 19 January 2021 were presented by the Mayor.

Resolved that the minutes be taken as read, confirmed and signed by the Mayor

451. Matters arising from the minutes of the previous meeting

There were no matters arising.

452. Financial statements and payments

The Town Clerk presented a list of payments for approval.

Resolved that payments be made in the sum of £5,787.93 (£4,534.78 BACS and £1,253.18 Direct Debits) be approved.

453. Reports by Dorset Councillors and representatives on outside bodies.

Councillor Ezzard presented her written report and invited any questions. In response Cllr Ezzard said she would approach the Post Office regarding the siting of the Tourist Information Centre.

Initials.....

454. To receive such communications as the Town Mayor may wish to place before the Council.

The Mayor congratulated the Operations Manager on her successful completion of the CiLCA (Certificate in Local Council Administration) qualification.

455. Committee reports and Sub-group reports:

- a) Neighbourhood Plan Steering Group – 11 February 2021
- b) Planning and Transport Committee – 17 February 2021
- c) Policy, Resources and Finance Committee – 9 February 2021

Resolved that the minutes of these meetings of the Council be noted.

456. Recommendations from the Policy, Resources and Finance Committee:

- a) Grant Awards Policy
- b) Officer/member Protocol

Resolved that the recommended policy and protocol be approved, subject to minor amendments.

457. Mayor/Deputy Mayor Elect nominations for the 2021/2022 Civic Year

Town Mayor Elect 2021/2022

It was proposed by Councillor Critchley and seconded by Councillor Schofield that Councillor K Green be Town Mayor Elect for the Civic Year 2021/2022.

Deputy Town Mayor Elect 2021/22

It was proposed by Councillor Goodinge and seconded by Councillor Humphries that Councillor Russell be Deputy Town Mayor Elect for the Civic Year 2021/22.

Resolved that Councillor K Green be confirmed as Town Mayor-Elect and Councillor Russell be confirmed as the Deputy Town Mayor Elect for Civic Year 2021/2.

458. Carey Hall Leisure Development Fund Grant Support

The Town Council had been approached by a representative of Carey Hall to support an application to Dorset Council's Leisure Development Fund for cost of electrical work.

Resolved that the Town Council send a letter of support for this application.

459. Dorset Local Plan Consultation Response

Dr David Evans was invited to present a formal response to the Dorset Local Plan Consultation, as recommended by the Wareham Neighbourhood Plan Steering Group.

Resolved that the response be approved and forwarded to Dorset Council.

Initials.....

460. Any other items the Mayor deems urgent:

The Mayor had no items of urgency.

461. Date of next meeting

It was noted that the next meeting of the Town Council was scheduled to be held at **7.00pm on 13 April 2021.**

462. Confidential session

Resolved that under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, the press and public be excluded from the meeting as publicity would be prejudicial to the public interest because of the nature of the business to be transacted.

463. Connigar Lane Car Park

The Council considered whether there was an interest in further investigating the possibility of taking over the running of the Connigar Lane Car Park.

Resolved that the Council agreed in principle to taking over the Connigar Lane Car Park facility.

464. Swanage and Wareham Rugby Football Club (SWRFC) Update

The Town Clerk presented her report on the recent meeting with representatives of the Town Council and SWRFC to discuss the lease between the two.

Resolved that:

- a) The Council formally rejects the offer to sell the freehold of the land at Bestwall Road, as set out in the current lease, to SWRFC at any time now, or in the future.
- b) The Council would consider an extension to the lease once all matters had been agreed.
- c) The Town Clerk, Chairman and Vice Chairman of Policy, Resources and Finance Committee continue to be given delegated authority to obtain the rent arrears and rent review for the best outcome for the Council.

465. Operations Premises

The report pertaining to the Operations premises was considered.

Resolved that delegated authority be given to the Town Clerk in consultation with the Chairman and Vice Chairman of Policy, Resources and Finance to negotiate a lease of Unit 2, Ryan Business Park.

Mayor.....

Date.....

Initials.....

Payments List - Meeting Date 2nd March 2021

Inv.

Date	Ref No.	Payee	Amount	Details
29.10.20	120616	Clarity Copiers Minster Stone	174.06	Copier charges - October 2020
11.12.20	72035	Memorials	84.00	2 x 5 litres algae cleaner
22.01.21	519025	Consortium	0.23	Short payment of invoice
26.01.21	00915	Purbeck Arborists	450.00	Tree works at Recreation Ground
27.01.21	523156	Consortium	68.47	Stationery & cleaner
29.01..21	27286	Wm Pond	23.36	General maintenance - January 2021
30.01.21	00918	Purbeck Arborists	340.00	Tree works at Hauses Park
30.01.21	920	Purbeck Arborists	720.00	Complete tree works at Howards Lane
31.01.21	76000	3C Payments	10.56	Card processing fee January 2021
31.01.21	TEL7141	Rejuvenate	82.32	IT & telecom services February 2021
01.02.21	3766	Rejuvenate	567.36	Monthly software support - February 2021
08.02.21	22209	Amazon	12.75	Bin bags - Museum
09.02.21		N Gibson	100.00	Wedding deposit refunded - cancelled
09.02.21		Salaries	325.76	February salaries
09.02.21	ALCC21	ALCC	40.00	Annual subscription - V Ricketts
09.02.21		T Bailey	300.00	Purchase of trailer
29.01.21	420833	Loomis	8.94	Coin sorting fee - January 2021
10.02.21	919	Purbeck Arborists	490.00	Complete tree works at Hauses Park
11.02.21	46	Dorset PAT testing	180.00	PAT test of appliances
15.02.21	422434	Loomis	268.03	Coin collection contract fee - March 2021
19.02.21	1652305	R U Secure	27.00	CCTV repairs
17.03.20	60056504	Initial Washroom Hygiene	261.94	Service period 01.04.20 to 31.03.21
	Total			
	BACS		4534.78	
Direct Debits				
31.01.21	6066278	Waterlogic	25.20	Water cooler rental - February 2021
	51826			
02.02.21	48314	SSE SWALEC	-1090.36	To correct Pavilion overcharges
07.02.21	9000945797	Fuel Card Services	28.80	Annual fuel card fee x 2
09.02.21	11403955	Sage	30.00	Sage payroll - February 2021
10.02.21	1839797564	EE	109.22	Mobile 'phones & car park ticket machines February 21
14.02.21	9000978547	Fuel Card Services	129.12	Van diesel
14.02.21	20072450	BNP Paribus	233.50	Van leasing - February 2021
28.02.21	32191131	Suez	181.30	Town Hall rubbish collection January 21
15.02.21		Barclaycard	586.84	January 2021
14.02.21	9001005392	Fuel Card Services	56.41	Van diesel
	77903			
25.02.21	20411	SSE SWALEC	765.97	Quay toilets - 17.06.20 to 31.12.20
	07970			
01.03.21	30413	SSE SWALEC	197.18	Howards Lane toilets 17.09.20 to 23.12.20
	Total DDRs Payable		1253.18	
	Total Payments		5787.93	

Initials.....