



Minutes of a meeting of the Policy, Resources and Finance Committee held on Tuesday 27 July 2021 in the Council Chamber, Town Hall, East Street, Wareham at 7.00pm.

Committee Members Present: Councillors K Critchley, D Budd, M Cotton, Z Gover, K Green, M Russell, V Green

Officers present: V Ricketts, Town Clerk, K Noble, Deputy Town Clerk

49. Election of Chairman

Resolved that Councillor K Critchley be re-elected to the office of Committee Chairman for the 2021/2022 municipal year.

50. Election of Vice-Chairman

Resolved that Councillor D Budd be re-elected to the office of Committee Vice Chairman for the municipal year.

51. Apologies for absence

Apologies were received from Councillors R Schofield and C Turner.

52. Declarations of interest

Councillor Critchley declared a personal interest in agenda item 15, relating to land between 27 & 29 Bestwall Road.

53. Public participation time

There were 0 members of the public present.

54. Confirmation of the minutes of the previous meeting

The minutes of the previous meeting of the Policy, Resources and Finance Committee held on 4 May 2021 were presented by the Chairman.

Resolved that the minutes be taken as read, confirmed and signed by the Chairman.

55. Matters arising from the minutes of the previous meeting

There were no matters arising from the minutes of the meeting held on 4 May 2021.

56. Payment of outstanding creditors

The Town Clerk presented a list of payments for approval.

Resolved that the payments be made in the sum of -£1,057.99 (-£3116.88 BACS and £2058.89 direct debits) be approved, as appended to these minutes.

As requested, a breakdown of the Barclaycard transactions will be circulated to members.

Members were pleased to see the public conveniences rates refunds.

A question was raised if purchases were made locally where possible. Items are purchased locally when feasible and are cost effective.

57. Budget Comparison Report

Members received the first quarter budget comparison report from 1 April to 30 June 2021.

It was agreed that the Wareham in Bloom heading should be renamed.

The Town Clerk explained that a broker was used to obtain the best price for the Town Hall gas supply and the contract had now been moved to a new supplier.

The report was noted.

58. Earmarked Reserves

The Town Clerk presented the earmarked reserves and gave an overview of the different types of reserves held. The general reserves had increased but are still below the suggested minimum.

Fifty percent of the barrister's fees relating to the Neighbourhood Plan are still awaited from Dorset Council.

Resolved that the PWLB funds of £1,595.12 be moved from the earmarked reserves to the general reserves and the skate park reserve funds of £2,796.01 be moved into the play area reserve.

An item regarding the allocation of last year's Deputy Mayor's allowance will be considered at the next meeting.

The report was noted.

59. Paperless Office

Members agreed to defer this item until the next meeting of this Committee.

60. Any other items the Chairman deems urgent

Members were advised that it was not possible to claim on the insurance for the recent Town Hall roof repairs, as they were deemed to be caused by poor workmanship and wear and tear.

61. Date of next meeting

The date of the next meeting will be confirmed in due course, following a report being considered at Council on 3 August.

Chairman..... Date.....

62. Confidential session

Resolved that under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, the press and public be excluded from the meeting as publicity would be prejudicial to the public interest because of the nature of the business to be transacted.

63. Lease Report

A confidential report was presented to the Committee outlining details of council property leases.

Further reports will be considered in due course.

64. Carey Hut Lease

A confidential report was presented to the Committee to consider the 10 year rent review, in line with the lease.

Resolved the rent is increased to £50 per annum.

65. Recreational Facilities Project – Contract Manager

A confidential report was presented to the Committee outlining a proposal for the management of the recreational facilities project.

Resolved that the proposal to appoint a consultant to undertake the assessment and tendering process for the play area side of the recreation facilities project be approve at a cost of £9,750.00.

Cllr Russell voted against the proposal and asked that this be recorded.

The proposal regarding project management will be considered again in due course.

Payments List - Meeting Date 19.07.21

Inv. Date	Ref No.	Payee	Amount	Details
06.07.21	7742455	Trade UK	410.76	General maintenance
30.06.21	0441770	Loomis	74.12	Coin analysis June 2021
13.07.21	009861	Brown Advertising	165.60	Car park tickets
12.07.21	18682	Amazon	16.85	Samsung Galaxy case
07.07.21	2021-156	Amazon	-47.86	Credit re work trousers
07.07.21	2021-155	Amazon	-17.49	Credit re work trousers
06.07.21	2021-1037	Amazon	7.99	Case for Samsung Galaxy
05.07.21	D689524	Consortium	73.88	Cleaning materials
05.07.21	QV9M	Amazon	6.45	Case for Samsung Galaxy
05.07.21	V1M1	Amazon	-7.59	Credit re Samsung Galaxy case
07.07.21	1251261	Tower	53.26	Boots black size 11
08.07.21	840032308	Dorset Council	-1010.48	Refund re rates on Howards Lane toilets
08.07.21	840032308	Dorset Council	-404.48	Refund re rates on Howards Lane toilets
08.07.21	840032317	Dorset Council	-1771.45	Refund re rates on Quay toilets
08.07.21	840032317	Dorset Council	-709.45	Refund re rates on Quay toilets
13.07.21		S James	60.00	Locker for 2 Ryan Business Park
14.07.21	2021-3424	Amazon	-16.99	Credit re shockproof case
		Total BACS	-3116.88	
Direct Debits				
14.06.21		Barclaycard	1468.17	April/May payments
30.06.21	6324623	Waterlogic	20.70	Water cooler rental July 2021
02.07.21	1889011501	EE	138.44	Mobile 'phones & car park machines July 2021
05.07.21	92874843	O2	23.74	Mobile phone July 2021
14.07.21	Z0072450	BNP Paribas Leasing	233.50	Van Leasing July 2021
15.07.21		Barclaycard	26.64	May/June payments
16.07.21	AA00663031	Sage	30.00	Sage 50 payroll July 2021
19.07.21	9001699615	Fuelcard People	117.70	Van diesel
		Total DDRs Payable	2058.89	
		Total Payments	-1057.99	