



**Minutes of a meeting of the Policy, Resources and Finance Committee held on Tuesday 4 May 2021 via Zoom at 7.00pm.**

**Committee Members Present:** Councillors D Budd (Vice Chairman), M Cotton, Z Gover, K Green, M Russell, R Schofield, C Turner

**Officers present:** V Ricketts, Town Clerk

**575. Apologies for absence**

Apologies for absence had been received from Councillor K Critchley (Chairman), and Councillor B Ezzard, which were accepted.

**576. Declarations of interest**

There were no declarations of interest made.

**577. Public participation time**

There were no public present and no submissions from members of the public had been received prior to the meeting.

**578. Confirmation of the minutes of the previous meeting**

The minutes of the previous meeting of the Policy, Resources and Finance Committee held on 23 March 2021 were presented by the Chairman. The Town Clerk confirmed that the previously agreed change to the Terms of Reference of the Policy and Resources Committee regarding the constitution had been made.

**Resolved that** the minutes be taken as read, confirmed and signed by the Chairman.

**579. Matters arising from the minutes of the previous meeting**

The Town Clerk confirmed that the asbestos survey had been carried out on the Town Hall, with just one low risk issue of a toilet cistern identified, and a survey had been received for the Council's new depot at Ryan Business Park.

**580. Payment of outstanding creditors**

A list of outstanding creditors and balances due for payment were presented by the Chairman.

**Resolved that** payments be approved in the sum of £930.12 (£874.72 BACS and £55.40 Direct Debits), as appended to these minutes.

**581. 2020-2021 Year End Budget Comparison Report and Consolidated Balance Sheet**

Members received the year end budget report and consolidated balance sheet. The Town Clerk reported that current general reserves were at £52,793.91, which was still under the required minimum of 3 month's working capital of £132,360 based on 2021-2022 figures.

**582. Corporate Plan 2021-2024 and Action Plan 2021-2022**

Members reviewed that Council's Corporate Plan and 2021-2022 Action Plan which had been recommended for approval by the All Member Corporate Plan Group and the Corporate Plan Steering Group.

**Resolved** that the Corporate Plan and Action Plan 2021-2022, be recommended to Council for adoption.

**583. Mayoral allowance 2020-2021**

Members considered a request from the Mayor, to make payment from reserves, for the unspent sum from the 2020-2021 Mayoral Allowance of £2000, to the Purbeck Youth and Community Foundation.

**Resolved** that the sum of £2000 be paid from general reserves to the Purbeck Youth and Community Foundation.

**584. Any other items the Chairman deems urgent**

There were no matters of urgency.

**585. Date of next meeting**

It was noted that, due to The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 not being extended and, therefore, being unable to continue with virtual meetings, the date of the next meeting would be confirmed when the Government's lockdown measures have been lifted.

Chairman..... Date.....

## Payments List - Meeting Date 04.05.21

Inv. Date	Ref No.	Payee	Amount	Details
23.04.21	261	Amazon	53.99	150' garden hose
15.04.21	430700	Loomis	268.03	Coin sorting services - May 2021
23.04.21	639	Dorset Planning	539.70	Consultancy fees re Neighbourhood Plan
09.04.21	Tesco	L Kirk	13.00	Biscuits
<b>Total BACS</b>			<b>874.72</b>	
<b>Direct Debits</b>				
26.04.21	75166	Fuelcard	55.40	Diesel for vans
<b>Total DDRs Payable</b>			<b>55.40</b>	
<b>Total Payments</b>			<b>930.12</b>	