



Town Hall  
East Street  
Wareham  
Dorset  
BH20 4NS

4 August 2020

To: All Members of the Council

**NOTICE IS HEREBY GIVEN** that a meeting of the **WAREHAM TOWN COUNCIL** will be held on **TUESDAY 11 August 2020 via Zoom** at **7.00pm** for the purpose of transacting the business set out in the Agenda below and you are hereby summoned to attend.

### **Public Participation**

Due to the current government coronavirus response, the Town Council will be meeting online. Members of the public are encouraged to submit their questions or comments under 'Public Participation' in advance of the meeting to the Clerk and these will be made available to all Councillors. Members of the public may also link in to observe the meeting using the details below:

The Zoom meeting ID is: 857 1607 0259

Or click here: <https://us02web.zoom.us/j/85716070259>

Vanessa Ricketts FSLCC  
Town Clerk

***Please contact the Town Hall Office (01929 553006) if you need further information on this agenda.***

### **Members of Wareham Town Council**

Councillor L Kirk (Town Mayor)	
Councillor K Green (Deputy Mayor)	
Councillor D Budd	Councillor D Cleaton
Councillor M Cotton	Councillor K Critchley
Councillor R Dean	Councillor B Ezzard
Councillor H Goodinge	Councillor Z Gover
Councillor V Green	Councillor M Humphries
Councillor S Kemp	Councillor R Schofield
Councillor M Russell	Councillor C Turner

**1. Apologies for absence**

To approve by resolution to accept any apologies for absence submitted by members and to note the reasons given.

**2. Declarations of interest**

To note any declarations of interest (including pecuniary interest) made by Members in respect of items on this agenda and to deal with any requests for dispensations

**3. Public participation time**

Members of the public have been encouraged to submit their questions or comments under 'Public Participation' in advance of the meeting to the Clerk and these have been made available to all Councillors. The response to these questions or comments will be addressed at this point.

**4. Confirmation of the minutes of the Council meeting held on 30 June 2020**

To confirm the minutes of the meeting held on 30 June 2020.

**5. Matters arising from the minutes of the Council meeting held on 30 June 2020**

To consider any matters arising from the minutes of the meeting held 30 June 2020.

**6. Reports by the Dorset Council Ward Councillors and representatives on outside bodies**

In addition to County Councillor Reports, Councillors who represent the Town Council on outside bodies may wish to take this opportunity to report on any matters of interest.

**7. Financial statements and authorisation of payments**

To consider financial statements and payments of accounts, and for Councillors to acknowledge and authorise signatories to sign cheques.

**8. To receive such communications as the Town Mayor may wish to place before the Council**

**9. Reports of Committees and Sub-Groups**

- a) Planning and Transport Committee – 15 July 2020
- b) Policy, Resources and Finance Committee – 21 July 2020
- c) Wareham in Bloom Committee – 22 July 2020
- d) Personnel Committee – 28 July 2020
- e) Amenities Committee – 29 July 2020

**10. Wareham in Bloom recommendation**

To consider the recommendation from Policy, Resources and Finance Committee and Wareham in Bloom Committee regarding the future governance of Wareham in Bloom.

**Policy Resources and Finance Committee - 21 July 2020 - Minute 49**

**Resolved** that it be recommended to Council that the flower planting/displays etc are all taken inhouse, coming under Amenities Committee, and funded in whole by the Council, with support from Volunteers being welcomed to assist with planting, dead-heading and watering.

**Wareham in Bloom Committee - 22 July 2020 - Minute 60**

**Resolved** that it be recommended to Council that the flower planting/displays etc are all taken inhouse, coming under Amenities Committee, and funded in whole by the Council, with support from Volunteers to assist with planting, dead-heading and watering.

**11. Honorariums**

To agree by resolution the Honorariums for the 2020/2021 Financial year and to appoint the Council's photographer for the municipal year.

**12. Equalities Policy**

To agree to adopt the Equalities Policy as recommended by Policy, Resources and Finance Committee Minute 20219/2020 86 refers.

**13. Any other items the Mayor deems urgent**

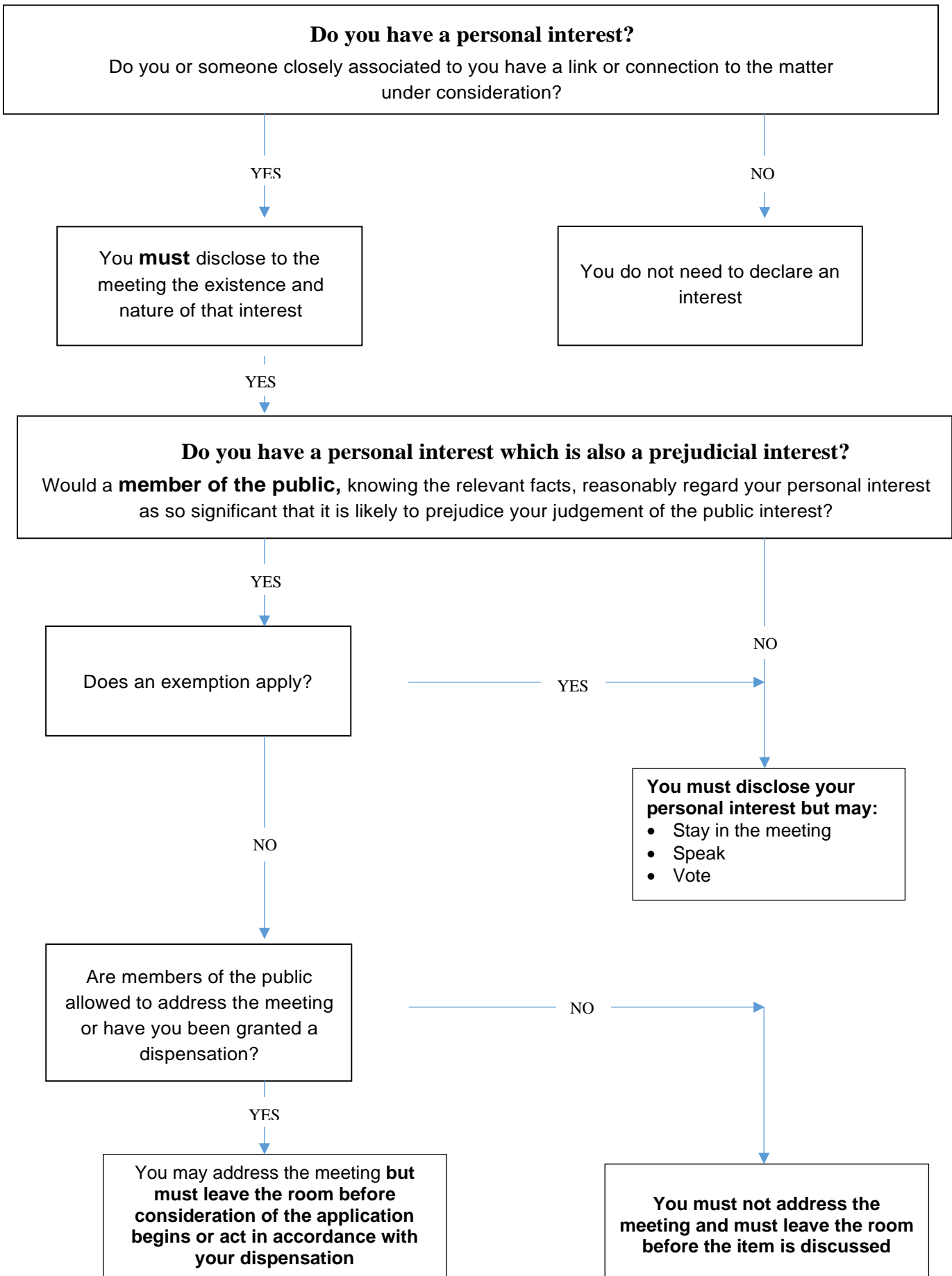
For report, information or for the agenda of the next meeting of the Town Council.

**11. Date of next meeting**

To note the date of the next meeting, which is scheduled for **Tuesday 22 September 2020 at 7.00 pm.**

# Declaration of personal and prejudicial interests

Questions to ask yourself. If in doubt you should ask your Clerk or your Monitoring Officer.





## Minutes of the Annual meeting of the Town Council held on Tuesday 30 June 2020 via Zoom at 7.00pm

**Members Present:** Councillors H Goodinge (Mayor), L Kirk (Deputy Mayor), D Budd, D Cleaton, M Cotton, K Critchley, B Dean, B Ezzard, Z Gover, K Green, V Green, M Humphries, S Kemp, M Russell, R Schofield, C Turner  
10 members of the public were present.

**Officers present:** V Ricketts, Town Clerk; T Bailey, Committee Clerk

### 1. Election of the Town Mayor

**Resolved** that Councillor Lucia Kirk be elected to the office of Town Mayor for the 2020/2021 municipal year. Councillor Kirk duly signed the declaration of acceptance of office. Councillor Kirk addressed the Council expressing her thanks to the Members and staff of the Council. She announced that Councillor Doreen Cleaton would be the Mayoral Escort for the year. She announced her charity as Wareham Youth Club.

### 2. Election of Deputy Mayor for 2020/2021

**Resolved** that Councillor Keith Green be elected to the office of Town Deputy Mayor for the 2020/2021 municipal year. Councillor Green duly signed the declaration of acceptance of office.

### 3. Mayor 2019/2020 vote of thanks and response

**Resolved** that a formal vote of thanks be recorded to Councillor H Goodinge for her services as Mayor during the past year. Councillor Goodinge responded and stated that she had raised over £3000 for her charities. She thanked Nigel Spiller for acting as Sergeant at Mace during her mayoral year and it was noted that Mr. Spiller had served the Council in this official capacity for 50 years. The Council would mark this achievement when it was able to meet in person.

### 4. Apologies

There were no apologies for absence.

### 5. Declarations of interest

There were no declarations of interest.

### 6. Public participation time

The Town Clerk read a question from a member of the public regarding the Dorset Council proposal for social distancing in South Street which includes widening of the pavements to allow for 'sitting out' by restaurants and pubs. It was noted that any proposal would have to be considered and formally approved by Council before being implemented.

### 7. Confirmation of the minutes of the Council meeting held on 3 March 2020 and the extraordinary meeting held on 23 March 2020

The minutes of the meeting held on 3 March 2020 and the extraordinary meeting held on 23 March 2020 were agreed for signing.

**8. Matters arising from the minutes of the Council meeting held on 3 March 2020 and the extraordinary meeting held on 23 March 2020**

With regard to minute 151 it was confirmed that the matter of the bench, formally situated outside of the Post Office, would be discussed at the next Amenities Committee. With regard to minute 148 it was noted that a meeting to discuss the railway crossing would be convened as soon as possible with Michael Tomlinson MP in attendance.

**9. Suspension of Standing Orders**

**Resolved** to suspend Standing Orders 3.12(h), 8.6, 8.7(a) and 8.9(a) for the purpose of appointing membership to the Committees of the Council, with those Committees then electing their respective Chairmen at their first meetings.

**10. Appointment of Committees and Other Bodies**

An amendment to the motion was proposed and seconded to increase the number of Members on Policy, Resources and Finance Committee. The amendment failed at the vote.

A further amendment to the motion was proposed and seconded to alter Standing Order 8.4 to increase the proportional representation to a minimum number of 2 Members from each party on Policy, Resources and Finance Committee. The amendment was not able to be taken as it was noted that amendments to Standing Orders must stand adjourned until the next Council meeting.

**Resolved** that the following Committees of the Council be approved and the Members, as shown appended to these minutes, serve on these bodies for Civic Year 2020/2021:

- Policy, Resources and Finance Committee (9 Members)
- Amenities Committee (7 Members)
- Planning and Transport Committee (7 Members)
- Personnel Committee (7 Members)
- Museum Committee (2 Members)
- Wareham in Bloom (3 Members)
- Wareham Neighbourhood Plan Steering Group

**11. Representatives on Outside Bodies**

Resolved that the Council's representatives on outside bodies for the 2020/21 municipal year be approved, as appended to these minutes.

**12. Reports by Dorset Councillors and Representatives on Outside Bodies**

Dorset Councillor Ezzard had submitted her report prior to the meeting.

**13. Reports of Committees and Sub-groups**

**Resolved** that the minutes of the following Committees be received:

- a) Museum Committee – 4 March 2020

- b) Personnel Committee – 11 March 2020
- c) Planning and Transport Committee – 11 March 2020

**14. 2019-2020 Annual Budget Review**

**Resolved** that the Budget Comparison Report for 2019-2020 be accepted.

**15. Internal Auditor’s Report**

**Resolved** to receive and note the Internal Auditor’s report and recommend that Policy, Resources and Finance Committee address the points raised therein.

**16. Re-appointment of the Council’s Internal Auditor**

**Resolved** that Rosie Darkin-Miller be appointed as the Council’s internal Auditor for the 2020-2021 financial year.

**17. Annual Governance Statement 2019/2020**

**Resolved** that the Annual Governance Statement for 2019/2020 be approved for signing.

**18. Accounting Statement 2019/2020**

**Resolved** that the Accounting Statement for 2019/2020 be approved for signing.

**19. Period for the exercise of public rights**

The period for the exercise of public rights for inspection of the financial accounts ended 31 March 2020 was noted.

**20. Delegated Decisions**

The decisions made under the Council’s scheme of delegation during the ‘lockdown’ period from 17 March to 30 March 2020 were noted. It was further agreed that the list of delegated decision should be uploaded to the Council website and placed on the Council’s notice boards.

**21. Request from Arne Parish Council regarding Climate Emergency**

Members considered and agreed to invite representatives from Arne Parish Council to work with the appointed Climate Emergency Working Group, as had been requested by Councillor Duckworth of Arne Parish Council.

**22. Any other items the Mayor deems urgent**

The Mayor reported that there were no matters of urgency.

**23. Date of next meeting**

It was noted that the date of the next meeting was scheduled for **Tuesday 11 August 2020 at 7.00 pm.**

Mayor.....  
Date.....

**Standing Committees**

**Policy, Finance and Resources Committee (9)**

**Liberal Democrat (5)**

Keith Critchley  
David Budd

Beryl Ezzard

Keith Green  
Robert Schofield

**Conservative (1)**

Malcolm Russell

**Independent (3)**

Marian Cotton  
Zoe Gover

Carol Turner

**Amenities Committee (7)**

**Liberal Democrat (4)**

David Budd  
Beryl Ezzard

Vera Green

Lucia Kirk

**Conservative (1)**

Hillary Goodinge

**Independent (2)**

Sue Kemp  
Carol Turner

**Planning and Transport Committee (7)**

**Liberal Democrat (4)**

David Budd  
Doreen Cleaton

Keith Green

Robert Schofield

**Conservative (1)**

Maxine Humphries

**Independent (2)**

Bob Dean  
Zoe Gover

**Human Resources Panel (7)**

**Liberal Democrat (4)**

David Budd  
Keith Critchley

Beryl Ezzard  
Keith Green

**Conservative (1)**

Malcolm Russell

**Independent (2)**

Zoe Gover

Carol Turner



## Other Committees and Groups

### **Museum Committee (2)**

Doreen Cleaton

Bob Dean

### **Wareham in Bloom Committee (3)**

Beryl Ezzard

Lucia Kirk

Carol Turner

### **Wareham Neighbourhood Plan Steering Group**

David Budd

Doreen Cleaton

Keith Critchley

Bob Dean

Beryl Ezzard

Hilary Goodinge

Keith Green

Carol Turner

## Appointments of representatives to Outside Bodies for 2019/20

Organisation appointed		Councillor(s)
Allotment Associations	Bestwall Northmoor	B Dean K Green
Carey Hut Charitable Trust		Mrs D Cleaton Ms M Cotton
Christmas Lights Committee		Mrs H Goodinge
DAPTC Purbeck Area		Mrs B Ezzard
Larger Parishes & Towns		K Green Mrs V Green
Dementia Friendly Purbeck		Mrs Z Gover Mrs L Kirk Mrs C Turner
Dorset Age Partnership		Mrs B Ezzard
Fairtrade Association		B Dean
Harbin & Pitts Charity		C Turner
Litter Free Purbeck		Mrs Z Gover Mrs M Humphries Mrs C Turner
Purbeck Citizens Advice		Mrs B Ezzard
Purbeck Community Rail Partnership Stakeholder Group		D Budd (reserve – Mrs M Humphries)
Purbeck Heritage Network (Forum)		B Dean
Purbeck Transport Action Group		R Schofield
Rural Transport Forum		Mrs B Ezzard
Streche Almshouses (4 year term)		Ms S Kemp M Russell R Schofield Mrs C Turner
Swanage & Wareham Rugby Club		M Russell
Twinning Associations		Mrs D Cleaton B Dean
Wareham Area Seniors Forum		Mrs D Cleaton Mrs M Humphries
Wareham Burial Joint Committee		Mrs D Cleaton  K Critchley Mrs H Goodinge Mrs V Green

Wareham Carnival Committee	Mrs L Kirk B Dean Ms S Kemp
Wareham Disabled Club	Mrs D Cleaton
Wareham and District Development Trust	Mrs M Humphries
Wareham Relief in Need and Sickness	Mrs H Goodinge (ex officio) Mrs L Kirk Mrs C urner
Wareham Town Band	Mrs D Cleaton
Wareham Youth & Community Foundation	B Dean Mrs H Goodinge (ex officio) Ms S Kemp Mrs L Kirk