



# WAREHAM

## Town Council

Town Hall  
East Street  
Wareham  
Dorset  
BH20 4NS

17 November 2020

To: All Members of the Policy, Resources and Finance Committee

**NOTICE IS HEREBY GIVEN** that a meeting of the **POLICY, RESOURCES AND FINANCE COMMITTEE** will be held on **24 November 2020** via Zoom at **7.00pm** for the purpose of transacting the business set out in the Agenda below.

### **Public Participation**

Due to the current government coronavirus response, the Town Council will be meeting online. Members of the public are encouraged to submit their questions or comments under 'Public Participation' in advance of the meeting to the Clerk and these will be made available to all Councillors. Members of the public may also link in to observe the meeting using the details below:

The Zoom meeting ID is: 867 2550 0258

Or click here: <https://us02web.zoom.us/j/86725500258>

Vanessa Ricketts FSLCC  
Town Clerk

***Please contact the Town Council Office on 01929 553006 if you need any further information on this Agenda.***

### **Members of the Policy, Resources and Finance Committee**

Councillor K Critchley (Chairman)  
Councillor M Cotton  
Councillor Z Gover  
Councillor M Russell  
Councillor C Turner

Councillor D Budd (Vice Chairman)  
Councillor B Ezzard  
Councillor K Green  
Councillor R Schofield



**24 November 2020**

**1. Apologies for absence**

To receive, and consider for acceptance, apologies for absence. (LGA1972 s85)

**2. Declarations of interest**

To declare any interests relating to the business of the meeting and receive any dispensation requests from the Clerk. (Localism Act 2011 s29-34)

**3. Public participation time**

Members of the public have been encouraged to submit their questions or comments under 'Public Participation' in advance of the meeting to the Clerk and these have been made available to all Councillors. The response to these questions or comments will be addressed at this point. (LGA1972 s100)

**4. Confirmation of minutes of previous meeting held on 13 October 2020 and an extraordinary meeting held on 27 October 2020**

To confirm, as a correct record, the minutes of the previous meeting of the Committee (LGA1972 sch12).

**5. Matters arising from the minutes of the last meeting held on 13 October 2020 and an extraordinary meeting held on 27 October 2020**

To consider any matters arising from the previous minutes of the Committee.

**6. Payment of outstanding creditors**

To receive the list of outstanding creditors and balances due for payment including reports of any outstanding payments made, note any queries and sign cheques accordingly. A list of outstanding payments and corresponding invoices will be available at the Committee meeting. (LGA1972 s150)

**7. General Policies Report - Priorities**

To receive a report on Policies and the priorities for review.

**9. Earmarked Reserves**

To review the earmarked reserves and agree any changes to allocation.

**10. Christmas Parking**

To consider a request to Dorset Council for free parking during the Christmas period and decide the dates to offer.

**11. Purbeck Youth and Community Foundation Funding**

To consider a request made by Joyce Spiller at the Council meeting on 3 November 2020 for permanent budgetary funding for the Purbeck Youth and Community Foundation.

**12. Conclusion of Audit 2019-2020**

To receive the Conclusion of Audit 2019-2020 form PKF Littlejohn.

**13. Draft Budget 2021-2022**

To consider the first draft of the proposed Budget 2021-2022.

**14. Virtual Meetings Protocol**

At the request of the Mayor, to consider Member Protocol for Zoom meetings for recommendation to full Council.

**15. Protocol for the death of a senior national figure**

To review protocol for the death of a senior national figure in line with Covid-19 restrictions.

**16. Tourist Information Centre Consultation**

To consider a response to the draft consultation for approval by Council.

**17. Any other items the Chairman deems urgent**

For report, information or for the agenda at the next meeting of the Policy, Resources and Finance Committee.

**18. Date of next meeting**

To note the date of the next meeting, which is scheduled for **1 December 2020 at 9.30am.**