



WAREHAM

Town Council

Town Hall
East Street
Wareham
Dorset
BH20 4NS

21 July 2022

To: All Members of the Amenities Committee

YOU ARE HEREBY SUMMONED TO ATTEND a meeting of the **AMENITIES COMMITTEE** to be held on **27 July 2022** in the Council Chamber, Town Hall, East Street, Wareham at **7.00pm** for the purpose of transacting the business set out in the agenda below.

All members of the public are welcome to attend.

Katherine Noble
Acting Town Clerk

Please contact the Town Council office on 01929 553006 if you need any further information on this Agenda.

Members of the Amenities Committee

Councillor V Green (Chairman)
Councillor B Ezzard
Councillor S Kemp
Councillor C Turner

Councillor D Budd (Vice Chairman)
Councillor H Goodinge
Councillor L Kirk



27 July 2022

1. Apologies for absence

To receive, and consider for acceptance, apologies for absence. (LGA1972 s85).

2. Declarations of interest

To declare any interests relating to the business of the meeting and receive any dispensation requests from the Clerk. (Localism Act 2011 s29-34).

3. Public participation time

An opportunity for members of the public to raise issues of concern or interest, ask a question or make a statement or present a petition or be part of a deputation. Public participation time will be conducted in accordance with the Council's 'Protocol for Public Participation Time' which is limited to 15 minutes, with no individual speaker exceeding a maximum of three minutes each. (LGA1972 s100).

4. Presentation by Jurassic Fibre on full fibre rollout (maximum 15 minutes)

5. Confirmation of minutes of previous meeting held on 8 June 2022

To confirm, as a correct record, the minutes of the previous meeting of the Committee (LGA1972 sch12).

6. Matters arising from the minutes of the last meeting held on 8 June 2022

To consider any matters arising from the previous minutes of the Committee.

7. Operations update

To receive a verbal update from the Operations Manager for noting.

8. Northmoor Allotments fencing

To consider a request from the Northmoor Allotments Association for assistance in replacing the boundary fencing.

9. Winter planting

To consider a report regarding the budget for Planting.

10. Play area refurbishment update

Update on the play area refurbishment project for noting.

11. Any other items the Chairman deems urgent

For report, information or for the agenda at the next meeting of the Amenities Committee.

12. Date of next meeting

To note the date of the next meeting, which is scheduled for **7 September 2022** at **7pm**.



Minutes of a meeting of the Amenities Committee held on Wednesday 8 June 2022 in the Council Chamber, Town Hall, East Street, Wareham at 7.00pm.

Committee Members present: Councillors V Green (Chairman), D Budd (Vice Chairman), B Ezzard, H Goodinge, S Kemp, L Kirk, C Turner.

Officers present: T Bailey, Operations Manager

57. Election of Chairman

Resolved that Councillor V Green be elected to the office of Committee Chairman for the 2022/2023 civic year.

58. Election of Vice Chairman

Resolved that Councillor D Budd be elected to the office of Committee Vice Chairman for the 2022/2023 civic year.

59. Apologies for absence

Apologies for absence were received Katherine Noble, Acting Town Clerk.

60. Declarations of interest

There were no declarations of interest.

61. Public participation time

There were four members of the public present. One member raised concerns as they understood that the council was considering installing a concrete pump track.

62. Confirmation of the minutes of the previous meeting

The minutes of the previous meeting of the Amenities Committee held on 18 May 2022 were presented by the Chairman.

Resolved that the minutes be taken as read, confirmed and signed by the Chairman

63. Matters arising from the minutes of the previous meeting

There were no matters arising from the previous meeting of the Committee held on 18 May 2022.

64. Grounds Maintenance

A report outlining specialist operations that were considered beneficial to the maintenance of the Recreation Ground in Wareham was considered.

Resolved that the expenditure be agreed, providing that it is kept within the limitations of budgets 3600/2, 3600/1, 3800/2 and 3800/3.

65. Play Areas Refurbishment Project Management

A report outlining the need to appoint a project manager to oversee the refurbishment of the four council owned play areas was considered.

Resolved that a recommendation be put to the Policy, Resources and Finance Committee to approve the appointment of the project manager and to release £12,750, from the play areas earmarked reserves (3024), to cover the cost.

66. Northmoor Allotments

A report outlining a request from the Northmoor Allotments Association for assistance in replacing the boundary fencing was considered.

Resolved that a decision be deferred until further information had been obtained.

67. Town Hall Building Survey

A report outlining the quotations that had been received, to carry out the Town Hall Building Survey, was considered.

Resolved that quotation A be accepted due their experience, communication skills and flexible attitude to the requirements of the Council.

68. Pump Track

The future of what remained of the skate park/bmx track in Northmoor was considered.

Resolved that the area remain as is and be included in the general grounds maintenance.

69. Items deemed urgent by the Chairman

There were no items deemed urgent by the Chairman.

70. Date of next meeting

It was noted that the next meeting of the Amenities Committee was scheduled to be held at 7.00pm on 27 July 2022.

Chairman..... Date.....



Amenities Committee – 27 July 2022

Northmoor Allotments Fencing

1. Purpose of the report

To consider a request from the Northmoor Allotment Association for financial assistance to replace the boundary fencing at the allotment site.

2. Background

In the agreement with between the Allotments Association and the Town Council, it states 'As leaseholders of the allotments from the Drax Estate on behalf of Northmoor allotment tenants, the Council retains its rights to maintain the boundaries of the site'

Whilst there are two boundary fences, one maintained by the farmer and an electric fence installed by the Allotment holders, a stock proof fencing is the preferred option for the Allotment holders and it is this that they wish to install.

3. Finance

The Allotment Association has obtained estimates to replace approximately 110 metres of fencing at a cost of £1,000. This is the cost for materials only as the allotment holders plan on carrying out the work themselves.

The Allotment Association does have some funds but utilising these funds to carry out the fencing work would leave them with very little in reserve.

4. Recommendation

It is recommended that the Amenities Committee consider the information provided and discuss how they wish to proceed.

Please note that any resolution that includes funds that cannot be allocated from the Amenities budget, will require a recommendation to the Policy, Resources and Finance Committee for approval.

**T Bailey
Operations Manager**

July 2022



Amenities Committee – 27 July 2022

Winter Planting

1. Purpose of the report

To consider increasing the planting budget, in light of unforeseen costs.

2. Background

At the time of budget setting in 2021, it was not known that it would be necessary to change suppliers due to the supplier at the time being no longer able to provide the small quantities required by the Council. In addition, there was an unforeseen cost which was attributable to compost. The compost had previously been donated.

3. Finance

The additional budget is estimated to be between £1,300 and £1,500. This allows for the compost, feed and liners for the upcoming year. It has proved prudent to buy ahead, having run into problems in the past when trying to obtain stock, when it is required. Sundry planting items would also appear to be less expensive out of season.

4. Recommendation

It is recommended that the Amenities Committee consider the information provided and agree a budget allocation.

Please note that any resolution that includes funds that cannot be allocated from the Amenities budget, will require a recommendation to the Policy, Resources and Finance Committee for approval.

T Bailey
Operations Manager

July 2022



Amenities Committee – 8 June 2022

Play Areas Refurbishment Project Update

Following the extraordinary meeting of the Amenities Committee held on 8 May 2022, the four preferred suppliers agreed to hold the tender prices until early August, due to the delay in the Public Work Loan application being processed.

As advised at Council on 22 June 2022, approval has now been received from the Secretary of State for the Department of Levelling Up Housing and Communities for the required Public Work Loan.

A public event to view the play area designs will be taking place on Saturday 30 July 2022 at 10.30 am - 12.30 pm in the Town Hall. Mr Carter from Sports and Play Consulting will be in attendance. Questionnaires will be given out for feedback about the designs.

The event is being advertised on social media, the Council's website, noticeboards and through the local schools.

The feedback received will be considered at an extraordinary meeting of the Amenities Committee on 4 August and the final designs to be agreed.

K Noble

Acting Town Clerk