



WAREHAM

Town Council

Town Hall
East Street
Wareham
Dorset
BH20 4NS

20 April 2022

To: All Members of the Amenities Committee

YOU ARE HEREBY SUMMONED TO ATTEND a meeting of the **AMENITIES COMMITTEE** to be held on **27 April 2022** in the Council Chamber, Town Hall, East Street, Wareham at **7.00pm** for the purpose of transacting the business set out in the agenda below.

All members of the public are welcome to attend.

K Noble
Acting Town Clerk

Please contact the Town Council office on 01929 553006 if you need any further information on this Agenda.

Members of the Amenities Committee

Councillor D Budd (Chairman)
Councillor B Ezzard
Councillor S Kemp
Councillor C Turner

Councillor V Green (Vice Chairman)
Councillor H Goodinge
Councillor L Kirk



27 April 2022

1. Apologies for absence

To receive, and consider for acceptance, apologies for absence. (LGA1972 s85)

2. Declarations of interest

To declare any interests relating to the business of the meeting and receive any dispensation requests from the Clerk. (Localism Act 2011 s29-34)

3. Public participation time

An opportunity for members of the public to raise issues of concern or interest, ask a question or make a statement or present a petition or be part of a deputation. Public participation time will be conducted in accordance with the Council's 'Protocol for Public Participation Time' which is limited to 15 minutes, with no individual speaker exceeding a maximum of three minutes each. (LGA1972 s100)

4. Confirmation of minutes of previous meeting held on 16 March 2022

To confirm, as a correct record, the minutes of the previous meeting of the Committee (LGA1972 sch12).

5. Matters arising from the minutes of the last meeting held on 16 March 2022

To consider any matters arising from the previous minutes of the Committee.

6. Operations update

To receive a verbal update from the Operations Manager for noting.

7. Replacement of External Doors to the Public Conveniences at the Quay

To revisit the quotes received for the replacement the external doors of the public conveniences at The Quay and put forward quotes for consideration.

8. Pump Track

To consider future plans for the remaining pump track.

9. Buildings Project Task and Finish Group

To receive notes from meeting held on 16 March 2022.

10. Electric Charging Points update

To note a verbal update.

11. Local Park Craft Hut

To consider a request from a resident to locate a craft hut on Hauses Field.

12. Any other items the Chairman deems urgent

For report, information or for the agenda at the next meeting of the Amenities Committee.

13. Date of next meeting

To note the date of the next meeting, which is scheduled for **8 June 2022 at 7pm.**

14. Confidential session

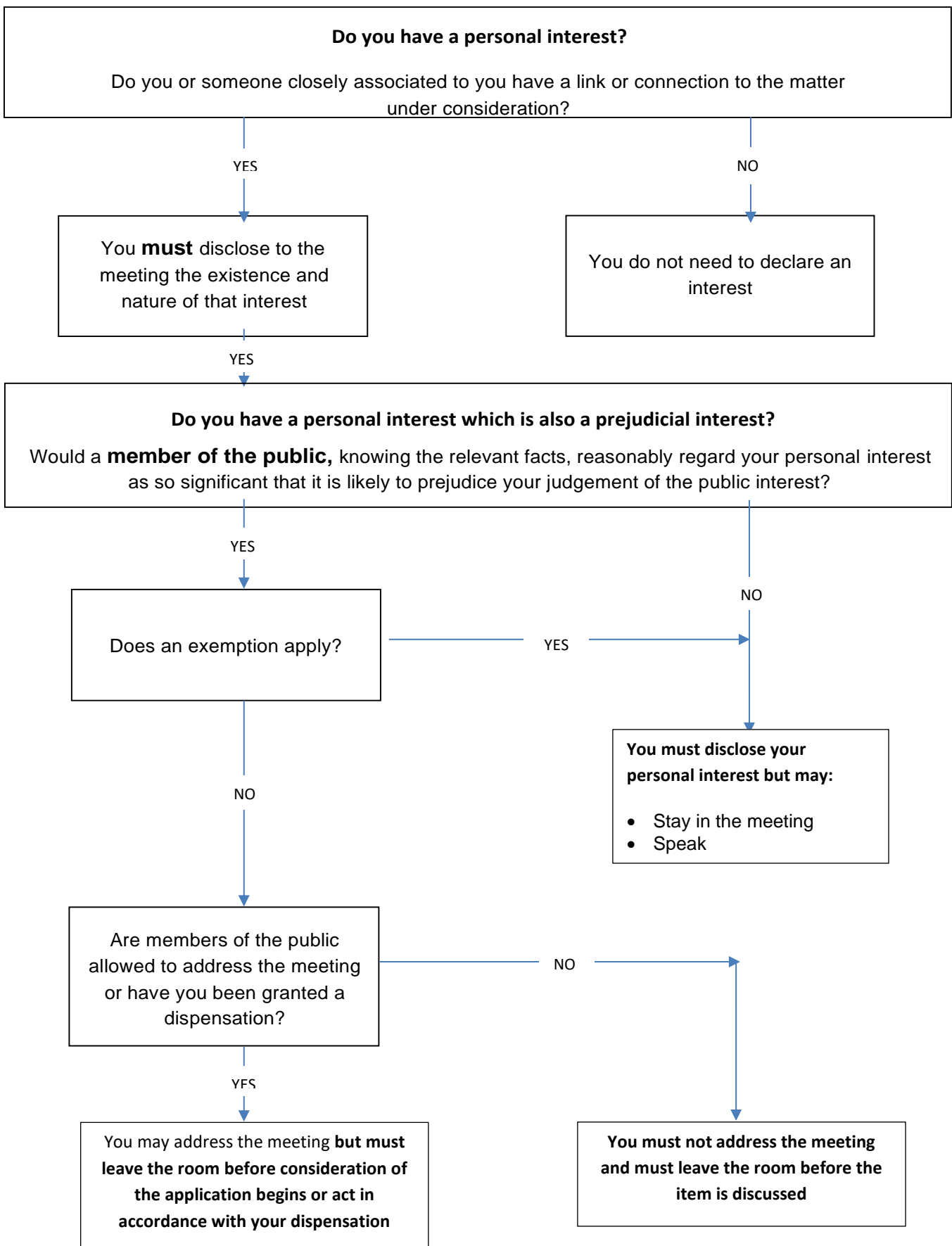
At the conclusion of this part of the Agenda, the Chairman will move the following resolution: That under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, the press and public be excluded from the meeting as publicity would be prejudicial to the public interest because of the nature of the business to be transacted.

15. Play Area Tenders

To consider the tenders received and recommendations made by the consultant. To decide on a preferred design for each site and consider public consultation process.

Declaration of personal and prejudicial interests

Questions to ask yourself. If in doubt you should ask your Clerk or your Monitoring Officer.





Minutes of a meeting of the Amenities Committee held on Wednesday 16 March 2022 in the Council Chamber, Town Hall, East Street, Wareham at 7.00pm.

Committee Members present: Councillors D Budd (Chairman), V Green (Vice Chairman), B Ezzard, S Kemp, L Kirk, C Turner.

Officers present: K Noble, Acting Town Clerk; T Bailey, Operations Manager

406. Apologies for absence

Apologies were received from Councillors H Goodinge and L Kirk.

407. Declarations of interest

There were no declarations of interest.

408. Public participation time

There were four members of the public present. A member of public spoke in support of Sustainable Wareham and the subject of electric charging points. The number of properties in Wareham that would not have the facility to charge their cars was noted, along with the number of visitors to the area. It was hoped that rapid chargers would be installed in favour of the slower charges.

409. Confirmation of the minutes of the previous meeting

The minutes of the previous meeting of the Amenities Committee held on 24 November 2021 were presented by the Chairman.

Resolved that the minutes be taken as read, confirmed and signed by the Chairman.

410. Informal Meeting Notes

Notes of the informal meeting held on 2 February 2022 were received by Members.

411. Matters arising from the minutes of the previous meeting

There were no matters arising from the last meeting of 24 November 2021 and 2 February 2022.

412. Budget Comparison Report

The latest budget comparison report for the 2021/22 was received by Members. The Acting Town Clerk made the Committee aware that she would be meeting with the Operations Manager to look at projects that had not been completed so that the Policy, Resources & Finance Committee could consider earmarking this expenditure for the following year.

413. Buildings Project Group

Members were updated following the inaugural meeting of the Building Project Working Party. It had been agreed to recommend to Policy, Resources and

Finance that a structural survey be commissioned to provide further information on the condition of the Town Hall and Annex.

414. **Wheeled Park Survey Results**

The results of the public consultation were presented to Members. It was suggested that perhaps a skate park on a smaller scale for younger children at Hauses Field might be more appropriate for such a residential area. It was also felt that Dorset Council may be amenable to allowing part of the old middle school playing fields to be used for a skate park.

The Chairman considered the results of the survey, along with several pieces of communication that had been received and felt it was important to evaluate other options to site a skate park where it would not have a detrimental effect on residents.

Resolved that whilst the Committee supported a wheeled park, they could not support reinstating it at Hauses Field. An alternative location would be investigated.

415. **Building Condition Survey**

Further to a meeting of the Building Project Working party, a survey of the building was proposed.

Resolved to recommend to Policy, Resources and Finance to earmark up to £6,000 to cover the cost of a full structural survey.

416. **Play Areas Refurbishment Project - Project Management**

It was proposed that a decision be deferred on the project management of the project, in order to review the tender documents.

Resolved that a decision be deferred on the project management until the completed tender documents had been evaluated.

417. **Operations Update**

The Operations Manager updated Members on planned work and work completed to date.

418. **Customer Service/Visitor Hub Update**

The Acting Town Clerk advised Members that construction of the Customer Service/Visitor Information Hub had been delayed due to a number of issues, including building regulations. Officers were looking into how the project could be progressed and would report to Council as necessary.

419. **Any other items the Chairman deems urgent**

There were no matters of urgency.

420. **Date of next meeting**

It was noted that the next meeting of the Amenities Committee was scheduled to be held at **7.00pm on 27 April 2022**.

421. Confidential Session

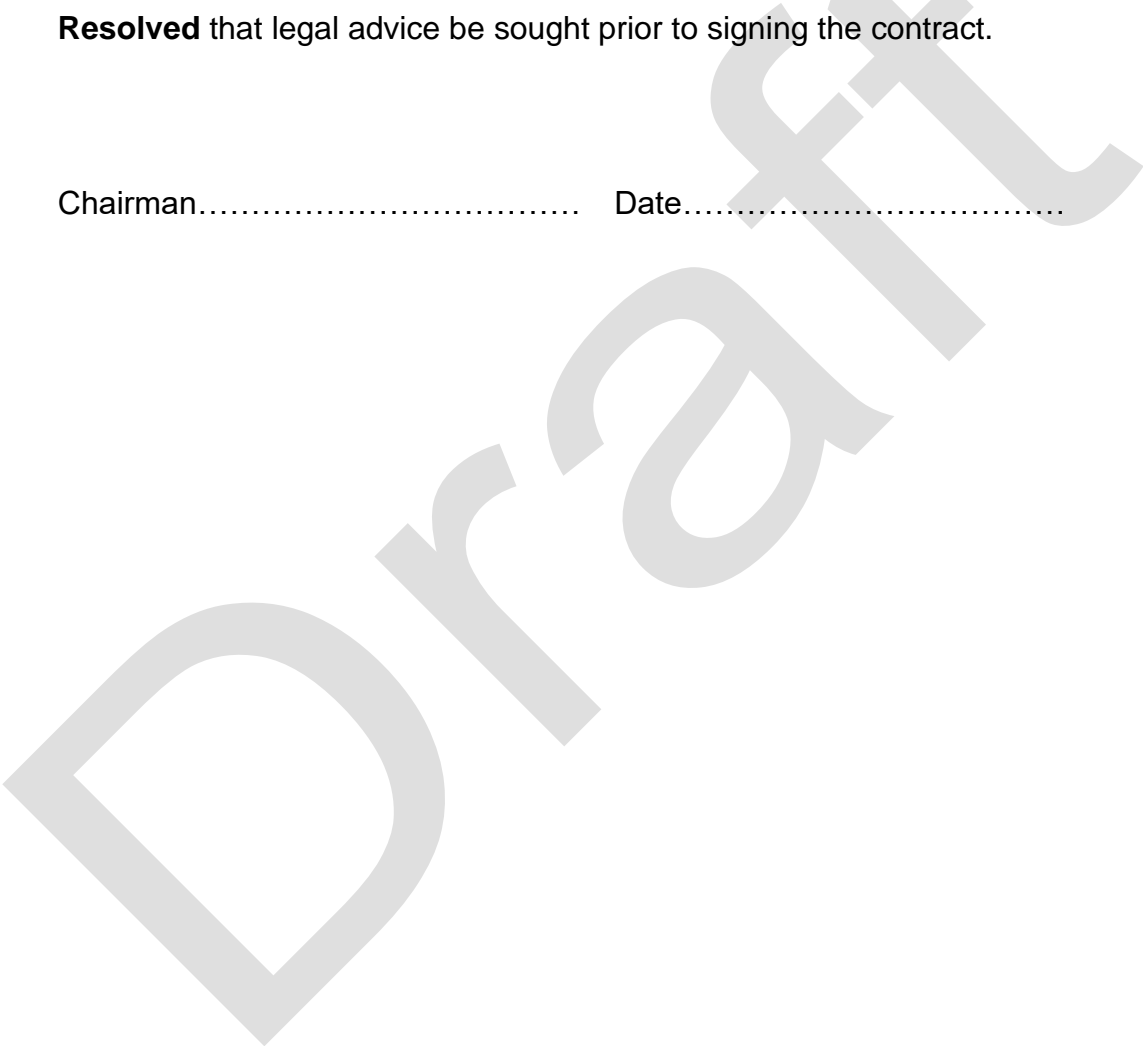
Resolved that under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, the press and public be excluded from the meeting as publicity would be prejudicial to the public interest because of the nature of the business to be transacted.

422. Electrical Vehicle charging points

The Contract for the electric vehicle charging point was presented to Members. It was suggested that a solicitor check the contract before signing.

Resolved that legal advice be sought prior to signing the contract.

Chairman..... Date.....



BUILDINGS PROJECT TASK AND FINISH GROUP

Notes from the meeting held on 16 March 2022

Present: Councillors D Budd, H Goodinge, K Green, V Green, K Critchley

K Noble Acting Town Clerk and T Bailey Operations Manager

Apologies: Councillor M Cotton and B Dean

The group considered their objective was to consider what the Council wants to do with the Town Hall building and agreed all options should be considered. There are a number of issues that need to be considered including DDA compliance and long term maintenance.

Any major works would require a public works loan, however the application could not be submitted for another year.

The group undertook a tour of the whole building including the area used by Safe Partnerships.

The following actions were agreed;

- To review the asbestos survey undertaken on the Town Hall relating to any issues raised regarding the roof – Operations Manager to report back at the next meeting.
- A recommendation is made to the Amenities Committee to undertake a full structural survey of the Town Hall, with monies to earmarked.
- A request for an extraordinary PR&F Committee meeting to be called to consider a confidential matter.

Good Morning,

I am wondering if you can help me. I have been extremely lucky enough to have acquired my very own Little Tokens Shepherds hut. Made completely by hand by my dad from recycled materials it is 18ft x 9ft, still has a few weeks of work left to do on the doors as being sprayed and windows replaced.

I have my own craft business where I sell at local Wareham fairs and the Wareham artisan. I was wondering if it is possible for me to obtain authorisation to have the hut set up in Northmoor park? My house backs on to the park and I have access to the park via my back gate. It will be maintained thoroughly and also bring something to our local community. In the coming August holidays I was hoping to have the hut opened to have my wares on show but also offer free craft activities to the children visiting the park and a free Book stand. I have also been offered a quarter plot at wareham allotments so I would like to combine this with letting the children help with seed planting and forest school. It will be so good for the local community and something not currently offered.

Please let me know how I could make this a reality for our local children.

Thank you
Owner at Little Tokens



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