



# WAREHAM

## Town Council

Town Hall  
East Street  
Wareham  
Dorset  
BH20 4NS

20 April 2021

To: All Members of the Council

**YOU ARE HEREBY SUMMONED TO ATTEND** a meeting of the **TOWN COUNCIL** to be held on **27 April 2021** via Zoom at **7.00pm** for the purpose of transacting the business set out in the Agenda below.

### Public Participation

Due to the current government coronavirus response, the Town Council will be meeting online. Members of the public are encouraged to submit their questions or comments under 'Public Participation' in advance of the meeting to the Clerk and these will be made available to all Councillors. Members of the public may also link in to observe the meeting using the details below:

The Zoom meeting ID is: 814 3646 5809

Or click here: <https://us02web.zoom.us/j/81436465809>

Vanessa Ricketts FSLCC  
Town Clerk

***Please contact the Town Hall Office (01929 553006) if you need further information on this agenda.***

### Members of Wareham Town Council

Councillor L Kirk (Town Mayor)  
Councillor K Green (Deputy Mayor)  
Councillor D Budd  
Councillor M Cotton  
Councillor R Dean  
Councillor H Goodinge  
Councillor V Green  
Councillor S Kemp  
Councillor M Russell

Councillor D Cleaton  
Councillor K Critchley  
Councillor B Ezzard  
Councillor Z Gover  
Councillor M Humphries  
Councillor R Schofield  
Councillor C Turner



**1. Apologies for absence**

To receive, and consider for acceptance, apologies for absence. (LGA1972 s85)

**2. Declarations of interest**

To declare any interests relating to the business of the meeting and receive any dispensation requests from the Clerk. (Localism Act 2011 s29-34)

**3. Public participation time**

Members of the public have been encouraged to submit their questions or comments under 'Public Participation' in advance of the meeting to the Clerk and these have been made available to all Councillors. The response to these questions or comments will be addressed at this point. (LGA1972 s100)

**4. Confirmation of minutes of previous meeting held on 2 March 2021**

To confirm, as a correct record, the minutes of the previous meeting of the Committee (LGA1972 sch12).

**5. Matters arising from the minutes of the last meeting held on 2 March 2021**

To consider any matters arising from the previous minutes of the Committee.

**6. Payment of outstanding creditors**

To receive the list of outstanding creditors and balances due for payment including reports of any outstanding payments made, note any queries and sign cheques accordingly. A list of outstanding payments and corresponding invoices will be available at the Committee meeting. (LGA1972 s150).

**7. Reports by the Dorset Council Ward Councillors and representatives on outside bodies**

To receive the written report of the Dorset Ward Councillors and any further written reports from Town Council representatives on outside bodies.

**8. To receive such communications as the Town Mayor may wish to place before the Council:**

**9. Reports of Committees and Sub-Groups**

- a) Amenities Committee – 17 March 2021
- b) Museum Committee – 24 March 2021

- c) Neighbourhood Plan Steering Group – 11 March 2021
- d) Planning and Transport Committee – 10 March, 31 March 2021
- e) Policy, Resources and Finance Committee – 23 March 2021
- f) Personnel Committee – 6 April 2021

**10. Dorset Gliding Club Small Sports Grant Support**

To consider a request for a letter in support of the grant application to the Small Sports Grant.

**11. Resolutions Report**

To receive a report of the resolutions of Council and its Committees, together with actions and progress, for this municipal year.

**12. Motion from Councillor Cotton**

To consider the following written motion received in accordance with the Council's Standing Orders:

“That the Council approach Network Rail with regards to the removal of the Harris fencing and the re-planting/landscaping of the level crossing surrounds.”

**13. Change of date for the Annual Council Meeting to 5 May 2021**

Due to The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 not being extended. It is necessary to hold the Annual Council Meeting prior to the 6 May 2021 deadline for virtual meetings.

**14. Peat and Pesticides Letter**

To consider a letter on behalf of Planet Purbeck regarding the Council's use of peat and pesticides.

**15. Re-opening of facilities**

To consider a report on the reopening of the Corn Exchange and Town Council Offices in light of the easing of lockdown restrictions.

**16. Parking Issues Working Party**

To appoint a Member to the parking issues working party in light of the resignation from this group by Councillor Schofield.

**17. Recommendations from the Policy, Resources and Finance Committee**

- a) To adopt the Service Level Agreement for the Purbeck Youth and Community Foundation
- b) To adopt the Health and Safety Policy
- c) To adopt the Terms of Reference for the Policy, Resources and Finance Committee
- d) To adopt the Terms of Reference for the Museum Committee

**18. Recommendations from the Museum Committee**

- a) To adopt the job description for the Museum Manager
- b) To adopt the job description for the Museum Curator

**19. Petition to keep and improve the Hauses Field Skatepark, Northmoor.**

To receive a petition signed by 141 residents.

**20. Entry into South and South East in Bloom competition 2021**

To be advised of the entry of "Wareham in Bloom".

**21. To re-convene the Volunteer of the Year Award Task and Finish Group for 2021**

To agree to reconvene the Task and Finish Group in order to begin the process of conferring and award for 2021.

**22. Any other items the Mayor deems urgent:**

For report, information or for the agenda of the next meeting of the Town Council.

**23. Date of next meeting**

To note the date of the next meeting, which is scheduled for **Wednesday 5 May 2021 at 7.00 pm.**

**24. Confidential session**

***At the conclusion of this part of the Agenda, the Chairman will move the following resolution:***

*That under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, the press and public be excluded from the meeting as publicity would be prejudicial to the public interest because of the nature of the business to be transacted*

**25. Swanage and Wareham Rugby Club Lease**

To provide an update on the rent review negotiations.

**26. Heads of Terms for Operations Depot**

To agree to sign the Heads of Terms for the Council's depot at Ryan Business Park.

# Declaration of personal and prejudicial interests

Questions to ask yourself. If in doubt you should ask your Clerk or your Monitoring Officer.

