



WAREHAM

Town Council

Town Hall
East Street
Wareham
Dorset
BH20 4NS

15 September 2021

To: All Members of the Wareham Town Museum Committee

YOU ARE HEREBY SUMMONED TO ATTEND the meeting of the **WAREHAM TOWN MUSEUM COMMITTEE** to be held on **Wednesday 22 September 2021** in the Council Chamber, Town Hall, East Street, Wareham at **7.00pm** for the purpose of transacting the business set out in the agenda.

All Members of the Public are welcome to attend.

Vanessa Ricketts
Town Clerk

Please contact the Town Council office on 01929 553006 if you need any further information on this agenda.

Members of the Museum Committee

Councillor D Cleaton (Chairman)
Councillor K Green (Mayor)

Councillor B Dean (Vice Chairman)

B Buxton
A Dominy
J Hall (Manager)

V De Wit (Curatorial Adviser)
N Dominy
H Scharnhorst (Curator)



**WAREHAM TOWN
MUSEUM COMMITTEE
AGENDA**

22 September 2021

1. Election of Chairman

To elect by resolution the Committee Chairman for the 2021/2022 municipal year. (LGA1972 ss15)

2. Election of Vice-Chairman

To elect by resolution the Committee Vice-Chairman for the 2021/2022 municipal year. (LGA1972 ss15)

3. Apologies for absence

To receive, and consider for acceptance, apologies for absence. (LGA1972 s85)

4. Declarations of interest

To declare any interests relating to the business of the meeting and receive any dispensation requests from the Clerk. (Localism Act 2011 s29-34)

5. Public participation time

An opportunity for members of the public to raise issues of concern or interest, ask a question, make a statement, present a petition or be part of a deputation. Public participation time will be conducted in accordance with the Council's 'Policy for Public Participation Time' which is limited to 15 minutes, with no individual speaker exceeding a maximum of three minutes each. (LGA1972 s100)

6. Confirmation of minutes of previous meeting held on 24 March 2021

To confirm, as a correct record, the minutes of the previous meeting of the Committee (LGA1972 sch12).

7. Matters arising from the minutes of the last meeting held on 24 March 2021

To consider any matters arising from the previous minutes of the Committee.

8. Reports by Committee members

To receive reports of Committee members and those who represent the Museum on outside bodies:

Report of the Curator
Report of the Manager
Report of the Webmaster

9. Accreditation

To consider changing the Forward Plan from 2020-2023 to 2021-2024.

10. Health & safety

To receive an update on health and safety issues.

11. Card machine

To consider the use of a card machine in the museum.

12. Telephone/answerphone

To receive an update on the Museum telephone.

13. Report re Tourist Information within the Museum

To receive a report on the feasibility of a visitor provision within the museum.

14. Any other items the Chairman deems urgent

For report, information or for the agenda at the next meeting of the Museum Committee.

15. Date of next meeting

To note the date of the next meeting scheduled for **3 November 2021 at 7.00pm in the Council Chamber.**