



POLICY ON PLACING OF BANNERS ON THE TOWN HALL

- Form to be completed by organisations wishing to place a banner on the frontage of the Town Hall giving its purpose, details, and proposed period to be hung from the building.
- Nothing of a commercial or advertising nature to be permitted.
- Banners should seek to advertise community orientated or similar events.
- Banners to be of good quality and not unsightly/amateurish in design.
- Maximum size: at discretion of Town Clerk considering eyebolts/fixings already in place.
- At least one month's notice to be given.
- Any doubt regarding proposed banner – Chairman of Amenities Committee to be consulted.
- All banners are subject to the approval of the Town Council who may decline to accept any banner submitted, this policy to be delegated to the Town Clerk who may consult with the Chairman of Amenities Committee as appropriate.